

APPEAL FROM ACTION OF ZONING OFFICIAL – FORM 2

BOARD OF ZONING APPEALS

Date Filed: _____ Permit Application No. _____ Appeal No. _____

1. Applicant hereby appeals to the board of zoning appeals from the action of the zoning official affecting the property described in this application on the grounds that:

_____ granting _____ denial of an application for a permit to

_____ was erroneous and contrary to provisions of the zoning ordinance in Section _____; or other action or decision of the zoning official was erroneous as follows:

2. Applicant is aggrieved by the action or decision in that: _____

3. Applicant contends that the correct interpretation of the zoning ordinance as applied to the property is: _____

4. Applicant requests the following relief: _____

Date: _____

Applicant signature: _____

Upon completion of your Application, sign the statement below, and return it along with your application by the due date. A copy of this acknowledgment will be attached with your application for our records.

I, _____, have signed that I am aware of the Zoning Board of Appeals hearing date.

_____ (Hearing Date)

I understand that I will be asked to speak on behalf of my request and that I, or a representative will need to be in attendance. If for some reason I or a representative will not be able to attend the scheduled meeting, I must request a deferral to another date, or withdraw my application, if I do not want my application considered by the Zoning Board of Appeals.

I acknowledge that failure to attend the meeting does not result in my application being automatically deferred to the next month. The zoning Board of Appeals will still hold the hearing on my request and can take any form of action, including denial. Should my request be denied, I will not be permitted to resubmit the request to the Zoning Board of Appeals for a period of six months, unless conditions have changed substantially and the Zoning Board of Appeals votes unanimously to rehear the matter.

(Property owner / Applicant's signature) (Date)

(Staff's Signature) (Date)