



2016 Lancaster Farmer's Market Rules and Regulations

1. 2016 Market Season: June 4-December 31, 2016
2. Market Days and Hours: June 4-June 30 (Thurs & Sat 7AM-1PM)
July 2-Aug 30 (Tues, Thurs, & Sat 7AM-1PM)
Sept 1-Oct 29 (Thurs & Sat 7AM-1PM)
Nov 5-Dec 31 (Sat 7AM-1PM) or while supplies last
3. Market Location: 1920 Pageland Hwy, Lancaster, SC 29720
4. General Rules
 - A. All vendors must register with the market manager by completing an application packet with all requested documents. Applications must be approved, and are subject to a background check. **The LCFM may NOT accept vendors with a criminal record.** Vendors must keep their information current. Vendors must complete the necessary application at least 2 days in advance in order to be allowed to sell the next available day, and be notified that their application to sell has or has not been approved before being allowed to sell. This allows time for vendors to become familiar with the market rules and regulations.
 - B. Application for seasonal vendors from the previous year will be mailed out in March 2016. A drawing is held to randomly assign booths to each **seasonal** vendor. Vendors are not allowed to have pets at the market.
 - C. Vendors will dress appropriately. Swim attire is prohibited. No tobacco products may be used at the market or anywhere on the property. No alcohol or illegal drugs are allowed on property. Anyone believed to be under the influence of drugs or alcohol will be removed from the market. Children under 10 must be accompanied by an adult.
 - D. Vendors are responsible for handling complaints from customers. If the vendor and customer cannot come to a reasonable agreement, the market manager will mediate a resolution to the disagreement. The market manager's decision is final.
 - E. Weather Policy: The market will be cancelled in the event of any weather condition that the manager deems to be unsafe. It will be the vendor's (his/her) responsibility to call the LCP&R hotline @ **803-283-2111** to inquire for an update.
 - F. Vendors will, at all times, treat other vendors with respect and not interfere with customers standing at their site and/or actively transacting business.
 - G. Hawking is prohibited. (Selling aggressively, especially by calling out)

- H. Solicitations for products, services or charitable contributions are NOT permitted except with the written permission of Market management.
 - I. Concealed or “in full view” weapons are not allowed anywhere on market property. Anyone with a weapon will be removed from the market immediately. Law enforcement will be exempt.
 - J. Vendors are required to exercise proper hand washing techniques at all times. Use of hand wipes and hand sanitizers is recommended.
 - K. Selling of live animals is prohibited.
 - L. Vendors must be at least 16 years of age.
 - M. Vendors must man their sites at all times. Do not leave them unattended.
 - N. There will be disciplinary action taken against any vendor who violates any policy. **See disciplinary action.**
5. Licenses
- A. It is the responsibility of the vendor to research and comply with all federal, state, and local regulations governing the sale of their items. Products must be labeled, processed, and prepared in compliance with the SC Department of Agriculture and any other appropriate regulations. If selling livestock and livestock products (meat, dairy, fish, eggs, cheese and products made from such) for human consumption, vendors must furnish proof of compliance with all appropriate regulations and proof of their product liability insurance policy to the market manager with application 2 weeks before desired selling date,
 - B. It is the responsibility of the vendor to research and comply with all business and tax regulations for the sale of their items.
 - C. Vendors are legally liable for the food they sell, and it is recommended that all vendors buy their own product liability insurance.
6. Products Offered – Agriculture
- A. Quality of Product: All items will be reviewed and must be fresh, safe and of a high quality. Do not display any products that are bruised, discolored, or undesirable.
 - B. Vendors may offer agricultural products, produce, and crafts/artwork that they have produced or grown themselves in SC, including products made from SC agricultural products that they produced or grew, (i.e. goat milk soap and beeswax candles). Boiled peanuts must be boiled and packaged on site.
 - C. **Vendors may resell agricultural products from SC if the product is clearly marked as resale (for example, Pageland Watermelons) and allowed by the market supervisor, based on farmer priority.** In order to resell, at least 50% of a vendor’s total products available for sale during the season must have been grown or raised on a farm or garden by the vendor during the season. This is the same percentage required to accept WIC/Senior vouchers from the state. Produce from other states (**Georgia & NC**) may be offered, only when the same SC produce is not being harvested (For example, SC does not have many apple orchards, and apples from North

Carolina could be sold). **If the percentage of locally grown items is in doubt, the market staff reserves the right to request a farm/garden visit.**

- D. Nothing imported (outside SC, NC, Georgia) shall be sold at the Lancaster Market.
- E. The Lancaster Farmer's Market does not accept brokers: i.e. participants who have bought produce, plants or flowers from a grower and does not grow at least 50 percent of the products sold by themselves.
- F. **Farmer Priority:** Depending upon demand, if at least 2 seasonal locally based farmers bring an ample amount of a product to supply the consumer base at the Market, then priority to sell this product will be given to the local farmer, and **resellers are not allowed** to sell the same product during that time. For example, if tomatoes are sold in sufficient supply by local seasonal farmers during the month of July, then tomatoes are not allowed to be resold by a reseller during that time, even if the resold tomatoes are local. **Resellers and local seasonal farmers are required to consult with market management on site on a weekly basis to assess when it is appropriate for them to sell or resell products in question.** Again, it is the farmer's responsibility to communicate and document with the market supervisor. **Our ultimate goal is to have ample fresh products available for our consumers.** If a seasonal farmer commits to having an ample supply of a certain produce on hand to sell and does not deliver on his commitment, then that farmer will not have input into whether or whether not a reselling situation will happen in the future.
- G. The market allows the participation of food vendors (for example: bakers/grills/restaurants/caterers). Food vendors must annually provide required documents with application to sell at the market and must be compliant with all SCDA/DHEC regulations while at the market.
- H. Items other than those outlined in this application under sections 6 & 7 are not allowed to be sold at the market. Examples of this include dietary supplements, nutrition drinks, fried dough, snow cones, cotton candy, commercial candy and sweets, imported items and crafts. No beverages for consumption at the market may be sold by vendors. The Lancaster Market reserves the right to refuse the sale of any item. All products to be sold during 2016 must be listed on the application for approval. New items intended for sale during the season must be preapproved.
- I. Commercial vending vehicles, e.g. "ice cream trucks", are not allowed to sell on property during farmers market.
- J. The Lancaster Farmer's/Artisan's Market is the **only** location in Lancaster County authorized to accept WIC/Senior vouchers, according to DHEC & DSS.
- K. The Lancaster County farmer's Market reserved the right to refuse the sale of any item. **LCFM also reserves the right to refuse a space to a vendor.**
- L. **Again, our ultimate goal is to have product available for our consumers.**

7. Products offered - Artisans

- A. Eligibility of vendors: Judging of applications to sell crafts and handmade objects will be the responsibility of the Market Manager's Committee of the market. This Committee will include the Market Manager and at least one member of the Parks and Recreation staff. There must be general agreement among the Committee as to certain principles. These principles are that the product is locally made and produced by vendors or their immediate representatives. Answering these basic questions will aid in determining whether applicants meets these Criteria:
- a. Are the products made locally, within 100 miles of the venue?
 - b. Is the product home or shop made? Products sold must be home made.
 - c. Do the products have a homespun quality?
 - d. Will the products benefit the market as a whole?
 - e. Can the products construction be demonstrated or explained?
 - f. How many other vendors at the market have the same or very similar product?
 - g. Is the product of high quality and durability?

8. Space

- B. A Vendor is required to sell their items from a table either under the market shed or under a tent outside if needed because of overflow. The LCP&R will provide 28 tables for use inside the shed on a first-come/first-serve basis. Table cloths are mandatory, and disposable (1 time use) table cloths will be available for \$2 each.
- C. Sellers will maintain clean sites. No offensive odors from merchandise or generators (includes noise) will be allowed. Vendors must keep hands clean. Unless placed inside a climate controlled cooler, as in the case of meats or eggs, all food items and their containers must be kept off of the ground. Seller's trash must be collected and removed from the property, not placed in trash cans. Do not leave discarded produce on ground or in trash cans.
- D. Vendors must provide their own scales, containers, bags, etc, for the sale of their goods. Scales are subject to inspection by SCDA.
- E. The market staff reserves the right to move vendor spots or the entire market to enhance or facilitate market operations.
- F. Vendor and their families are allowed to share one booth only, unless they have separate farms and separate credentials doe WIC and Senior Vouchers.
- G. Vendors are not allowed to change or share booths. Each vendor will stay in their assigned booth regardless if a seasonal vendor is absent, even if the vendor gives you permission to use his/her booth. **All vendor booths are limited to one size.** If a seasonal vendor does not return to the market after 2 weeks, he/she will forfeit the booth. At that time, all vendors on the side will move down one booth. No refunds will be given to vendors who forfeit their booth.

9. Vendor Fees

The vendor fees for the 2016 market season at the Lancaster Farmer's Market **will be \$20 for a seasonal reserved spot and \$2 per table used per day, or \$8 per spot(includes 1 table), and \$2 per table for additional tables used by daily farmers/vendors. Again, table cloths are required. If you do not have one, a "one time use" disposable table cloth will be available and a \$2 fee per tablecloth.**

There will only be guaranteed booths for seasonal vendors. Seasonal vendors pay in advance for the entire season before the market begins. These are the only booths that will remain the same for the entire market season. All other booths will be available on a first come, first serve basis. **The seasonal fee must be paid in full before the booth drawing occurs.**

10. Signage

- A. Vendors must have proper signage at all times! Locally Grown signs need to be displayed. There must be a sign that includes the business name or vendor's name and location of business. **Farm address where produce is grown should be used.**
- B. Prices for all items are required and should be easily visible. Customers want to see prices rather than asking! Prices may be individual or on a container. A large poster or marker board is acceptable if easily seen from all areas of booth.
- C. **Resale signs are required, if any items are being resold.** Label clearly. Sign should include name of item, words "purchased from" and location of farm where item was purchased. Farmers who sell only what they grow may display a sign indicating this.

11. The market does not guarantee the marketability of the vendors' goods or the success of the vendors' efforts.

12. Neither the Lancaster Farmer's Market, nor the County of Lancaster, nor the LCP&R will be responsible for any loss through theft, or otherwise, of products or any private property while at the Lancaster County Farmer's Market property. The Lancaster Farmer's Market will not be responsible for personal injuries or damages to private property.

13. The Lancaster Farmer's Market staff reserves the right to revoke a vendor's participation in the market if any of the above rules or regulations is violated. The Lancaster Farmer's Market managerial staff reserves the right to amend these rules and regulations at any time without prior notice.

14. The LCFM is intended to be a friendly and fun place for both vendors and customers. Vendors who constantly complain about other vendors or make unfounded accusations may be banned from the market. Vendors who tell customers and other vendors negative things about the market will also be banned.

15-Disciplinary actions may be appealed to the Market manager in writing, within 5 business days of the incident. The Market Manager will submit the appeal to the LCP&R Commission at the next scheduled meeting. The Commission will review the appeal, and take appropriate action and will render a written decision to the LCFM vendor within 10 business days of review of the appeal. The LCP&R Commission's decision will be final.

The commission meets the second week of each month.

Appeals should be mailed to: Mike Barnes, Farmer's market Manager, PO Box 243, Lancaster, SC 29721. Please include your mailing address in your appeal information.

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