

**LANCASTER COUNTY FIRE COMMISSION
MEETING AGENDA
LANCASTER COUNTY EOC, 111 COVENANT PLACE
JANUARY 7, 2016**

January 7, 2016 at 7:00 PM (Meal served at approximately 6:30 – Fire Commissioners Only)

Invocation
Visitors Comments
Approval of December 3, 2015 Minutes

Information Items

- Grants Update
- Training Report (See Attached)
- Maintenance Report
- Budget Detailed Account Inquiry (See Attached)

Action Items

1. Discussion concerning \$30 Gift Cards
2. Discussion concerning Fire Apparatus Purchase
3. Discussion concerning Recruitment Retention Grant Update (Nathan Wall)
4. Discussion concerning New Radio System
5. Discussion concerning Rescue Transition
6. Discussion concerning Fire Commission Budget
7. Discussion concerning Shiloh Zion Clarification (See Attached)
8. Discussion concerning Approval of Fire Department AFG Grants
9. Standing Committee Reports
 - Standard Operating Guideline Committee
 - Strategic Planning and Governmental Operations Committee
 - Apparatus and Equipment Committee
 - Budget Planning & Appropriations Committee
 - Personnel and Interagency Relations Committee
10. Commissioner's Comments

Note: Please be sure to bring your SOG notebooks for revisions and updates.

Minutes of the Lancaster County Fire Rescue Training Officer's Association

December 17, 2015

Training Officers:

Jeremy Taylor	#1	Brandon Thompson*	#2
Robbie Clanton*	#3	Toby Roberts*	#4
Michael Metcalf*	#5	Bobby Hudson*	#6
Britt Blackmon*	#7	Darrel Pigg*	#8
Patrick Helms*	#9	Steve Piotrowski*	#10
Jeremy Sims*	#11	Phillip Pegram*	#12
Michael Kirkpatrick*	#14	C.F. Truesdale	#15
Stephen Gardner	#16	Fred Plyler	#17
Billy Lloyd*	#18	Mark Steele*	#19
Phil Polston	EMS	Keith Wilson*	Fire Rescue
Danny Deese*	City Fire	JD McCarley	SCFA

* - Member present

Also present: Alex Parker, Alex Wiseman, and Andy Sims

The meeting was called to order at 7:00 pm, December 17, 2015 by Patrick Helms and opened with prayer by Bobby Hudson.

Larry Pegram made a motion to accept the minutes from our October meeting; Toby Roberts seconded; Motion carried unanimously.

Bobby Hudson made a motion to accept the December agenda; Robbie Clanton seconded; Motion carried unanimously.

First Responder update:

No Report

SCFA Region 2 Coordinator

New classes can be found on the portal. The new ICS class is 2146. Introduction to Technical Rescue (3909) is now a prerequisite for Low Angle Rope Rescue (3310).

Visitor Comments:

None

Fire Commission Report:

Keith reported that Robbie Fore was present at the Fire Commission meeting and went over upgrades and the procedures for making the trucks. Each station was given \$30 gift cards for their members who qualify. Recruitment and Retention Officer Nate Wall was present and presented ideas and wants to meet with each department. The new reports were presented and approved with minor changes. The members should start using these reports January 1st. We will have a report for first responder calls, fire calls and motor vehicle accidents.

Old Business:

a. Training Records / Reports:

All records for 2015 are due January 31st by 5:00 pm.

New Business:

a. Elections:

Elections for 2016 were held. Billy Lloyd nominated Michael Kirkpatrick for President; seconded by Toby Roberts. Billy Lloyd nominated Danny Deese for Vice President; seconded by Larry Pegram. Robbie Clanton nominated Larry Pegram for Secretary; seconded by Bobby Hudson. All nominations passed unanimously.

b. IST 2016:

IST will be given out at the first of the year.

c. Firefighter II timeline for new firefighters:

Patrick Helms explained the recruitment and retention grant and the process. Patrick asked for a recommendation for new firefighters. Keith Wilson explained that all new members have 1 year to begin training and after 18 months, if they have not completed they can no longer respond to calls until training is complete. After voting, 30 months is the recommended timeline that will be sent to the Fire Commission for approval.

IST: Ropes, Webbing, and Knots

Our next meeting will be January 21, 2016 at 7:00.

The meeting was adjourned.

Respectfully submitted,

Britt Blackmon
Secretary, LCFTOA

FY 2015-2016

COUNTY OF LANCASTER
 BUDGET REPORT BY FUNCTION
 CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 141 FIRE SERVICE						
Fund: 10 GENERAL FUND						
Expenditure						
10-7-141-530-00 TRAVEL, TRAINING, DUES	49,500.00	262.25	12,274.58	9,331.00	27,894.42	56
10-7-141-540-00 SUPPLIES-GENERAL	34,000.00	3,452.13	14,548.32	610.60	18,841.08	55
10-7-141-551-00 EQUIPMENT-GENERAL	163,000.00	4,772.40	23,808.44	69,445.33	69,746.23	43
10-7-141-551-45 EQUIPMENT-PROT. CLOTHING	55,000.00	0.00	10,361.02	0.00	44,638.98	81
10-7-141-560-00 EQUIPMENT - CAPITALIZED	40,000.00	0.00	0.00	0.00	40,000.00	100
10-7-141-570-00 UTILITIES-GENERAL	160,000.00	7,046.67	54,391.04	0.00	105,608.96	66
10-7-141-590-00 MAINTENANCE-VEHICLES	130,000.00	5,826.95	32,090.85	38,994.13	58,915.02	45
10-7-141-590-05 GASOLINE	75,000.00	4,505.05	16,609.28	0.00	58,390.72	78
10-7-141-591-00 MAINTENANCE-GENERAL	40,000.00	1,453.93	11,326.20	12,725.76	15,948.04	40
10-7-141-600-00 CONTRACTUAL SERVICES (CS)	40,000.00	4,152.59	18,512.91	5,100.00	16,387.09	41
10-7-141-650-00 INSURANCE-GENERAL	50,000.00	8,305.00	44,770.64	0.00	5,229.36	10
10-7-141-690-00 SPECIAL PROJECTS	134,249.00	607.91	1,156.73	12,507.57	120,584.70	90
10-7-141-691-01 SP - PROMOTIONS	38,000.00	9,272.00	17,642.00	0.00	20,358.00	54
10-7-141-760-00 MATCHING FUNDS	38,000.00	354.45	-1,151.20	15,697.04	23,454.16	62
10-7-141-771-00 DS - LEASE PURCHASE	225,576.00	225,575.19	225,575.19	0.00	0.81	0
Function: Function: 141 FIRE SERVICE, Fund: Fund: 10 GENERAL FUND						
Total Expenditure	1,272,325.00	275,586.52	481,916.00	164,411.43	625,997.57	49.00
Fund: 11 CAPITAL IMPROVEMENT FUND						
Expenditure						
11-7-141-560-00 EQUIPMENT - CAPITALIZED	55,000.00	37,935.00	37,935.00	41,251.00	-24,186.00	-44
Function: Function: 141 FIRE SERVICE, Fund: Fund: 11 CAPITAL IMPROVEMENT FUND						
Total Expenditure	55,000.00	37,935.00	37,935.00	41,251.00	-24,186.00	-44.00

Donna Greene

From: Samuel Plyler [shilohzionvfd@gmail.com]
Sent: Thursday, December 17, 2015 9:34 PM
To: Donna Greene
Cc: Darren Player
Subject: January Fire Commission Meeting

Donna,

There has been a lot of discussion over the past couple of years at Shiloh about the Grandfather Clause that is located at the bottom of the Officer Requirements to take effect June 2016. Some of Shiloh's members had spoken with Morris after the requirements were made by the Chiefs Association and Fire Commission and he stated to them that they were grandfathered in and did not have to take any more classes to become compliant with the new standards. (That's what they told me) I have asked multiple personnel and Chiefs about the clause and I get multiple conflicting views of how it is interpreted. Per a recent discussion with Darren, I was asked to send an email to you asking for it to be placed on to the agenda for the Fire Commission meeting in January so that it can be clarified for the ones that aren't compliant and who it will affect come June 2016. If you could please place this on the agenda I would greatly appreciate it. If you have any questions please let me know.

Thanks Sam,

Shiloh Zion Volunteer Fire Department
Sam Plyler, Chief
703 Monroe Hwy
Lancaster S.C. 29720
Cell Phone - 803-416-7881
Work & Fax - 803-285-1703
Website: Shiloh-Zion.org

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LANCASTER COUNTY FIRE RESCUE

Standard Operating Guideline:

S.O.G. Title: Officer Requirements

S.O.G. 101.01

Adopted: 11-10-2015

Rescinds: 03-06-2014

I. Purpose:

To ensure personnel that hold an Officer position within Lancaster County Fire Rescue are properly experienced and trained, the following requirements shall be met:

II. General:

Years of service requirements are as a Firefighter (18 years old or older) beginning at the date all training requirements were met at the time he/she entered Lancaster County Fire Rescue. Junior or Explorer years do not count toward years of service requirements, nor does the time used to complete the minimum firefighter requirements. Only continuous, full calendar years of service accrue service time. Partial years will not count.

Each Officer must have a current physical on file at the Lancaster County Fire Rescue Office and be up to date on their annual Infection Control certification. Course numbers are associated with a past or current South Carolina Fire Academy (SCFA) or National Incident Management System (NIMS) delivered course.

III. Lieutenant Requirements:

- IS-100, IS-200, IS-700 & IS-800 (Online courses)
- I-300 Intermediate Incident Command (SCFA Course 2153)
- Incident Command System for the Fire Service (SCFA Course 2137 or 2147)
- Required Interior Firefighter courses per Lancaster County Fire Rescue Standard Operating Guideline (SOG) #402.07 (example: SCFA Courses 1152 or equivalent, 1153 or 1154)
- Haz-Mat Operations (SCFA Course 2728 or equivalent)
- One 16 hour Officer class from the Officer Curriculum section of the SCFA curriculum book or National Fire Academy courses or older officer classes taken from an accredited organization that is approved by the Lancaster County Fire Rescue Training Division.
- Two years as a certified Interior Firefighter and as an active member and in good standing with a department in Lancaster County Fire Rescue.

IV. Captain Requirements:

- IS-100, IS-200, IS-700 & IS-800 (Online courses)
- I-300 Intermediate Incident Command (SCFA Course 2153)
- Incident Command System for the Fire Service (SCFA Course 2137 or 2147)
- Required Interior Firefighter courses per Lancaster County Fire Rescue Standard Operating Guideline (SOG) #402.07 (example: SCFA Courses 1152 or equivalent, 1153 or 1154)
- Haz-Mat Operations (SCFA Course 2728 or equivalent)
- Two 16 hour Officer classes from the Officer Curriculum section of the SCFA curriculum book or National Fire Academy courses or older officer classes taken from an accredited organization that is approved by the Lancaster County Fire Rescue Training Division.
- Three years as a certified Interior Firefighter and as an active member and in good standing with a department in Lancaster County Fire Rescue.
- Must meet the requirements of a Lieutenant.

LANCASTER COUNTY FIRE RESCUE

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Rescinds: 03-06-2014

V. Assistant, Deputy or Battalion Chief:

- IS-100, IS-200, IS-700 & IS-800 (Online courses)
- I-300 Intermediate Incident Command (SCFA Course 2153) and I-400 Advanced Incident Command (SCFA Course 2154)
- Incident Command System for the Fire Service (SCFA Course 2137 or 2147)
- Required Interior Firefighter course per Lancaster County Fire Rescue SOG #402.07 (example: SCFA Course 1152 or equivalent, 1153 or 1154)
- Haz-Mat Operations (SCFA 2728 or equivalent)
- Three 16 hour Officer classes from the Officer Curriculum section of the SCFA curriculum book or National Fire Academy courses or older officer classes taken from an accredited organization that is approved by Lancaster County Fire Rescue Training Division.
- Five years as a certified Interior Firefighter and as an active member and in good standing with a department in Lancaster County Fire Rescue.
- Served as an officer with a department within Lancaster County Fire Rescue for at least two years prior to being elected as an Assistant, Deputy or Battalion Chief.

VI. Fire Chief:

- IS-100, IS-200, IS-700 & IS-800 (Online courses)
- I-300 Intermediate Incident Command (SCFA Course 21523) and I-400 Advanced Incident Command (SCFA Course 2154)
- Incident Command System for the Fire Service (SCFA Course 2137 or 2147)
- Required Interior Firefighter course per Lancaster County Fire Rescue SOG #402.07 (example: SCFA Course 1152 or equivalent, 1153 or 1154)
- Haz-Mat Operations (SCFA 2728 or equivalent)
- Three 16 hour Officer classes from the Officer Curriculum section of the SCFA curriculum book or National Fire Academy courses or older officer classes taken from an accredited organization that is approved by the Lancaster County Fire Rescue Training Division.
- Five years as a certified Interior Firefighter and as an active member and in good standing with a department in Lancaster County Fire Rescue.
- Served as an officer with a department within Lancaster County Fire Rescue for at least four years prior to being elected as a Chief.

VII. Reciprocity Procedures through the South Carolina Fire Academy:

- A. Reciprocity and Equivalency:** The SCFA offers reciprocity and equivalency in certain occupational areas for certifications achieved through other fire training agencies. This program is available only to current, active members of South Carolina fire departments. To be eligible the certification must be in one of the accredited occupational levels offered by the SCFA.
- B. Reciprocity:** Reciprocity is the awarding of certification, with no required testing, to those who have been certified at an occupational level by another IFSAC accredited entity. The certification must be in one of the occupational levels offered by the SCFA. The following items are necessary to apply for reciprocity: 1.) Completed reciprocity/equivalency request form. 2.) Letter from your S.C. fire chief, on department letterhead, verifying your membership in a S.C. fire department.

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3.) Copy of IFSAC accredited certificates with readable seal numbers or a transcript from the issuing agency showing certification levels and seal numbers.

C. **Equivalency:** Equivalency is the awarding of program credit (e.g. Firefighter I) to individuals certified or trained at an occupational level to a national standard by an entity not accredited by IFSAC. In order to receive transcript credit and certification to one of these levels, an applicant, upon approval by the Certification and Accreditation Supervisor, must challenge the written examination for that level. In some cases skills testing may also be required. Please note the SCFA does not offer equivalency at the course or subject level unless it is part of a curriculum that leads to certification in one of the accredited occupational levels offered by SCFA. The following items are necessary to apply for equivalency: 1.) Completed reciprocity / equivalency request form. 2.) Letter from your S.C. fire chief, on department letterhead, verifying your membership in a S.C. fire department. 4.) Copy of certificates or a transcript from the issuing agency showing training courses completed. 5.) Documentation of hours, objectives, methods of evaluation and NFPA standards met. This information can generally be obtained from a course outline, schedule or syllabus.

D. To have training courses reviewed by the SCFA for Reciprocity or Equivalency, contact the Lancaster County Fire Rescue Training Officer and set up a meeting for him to review the course information and forward it to the SCFA for review.

VIII. Grandfather Clause:

Any officer who has held their current position for at least 10 years and has a combined total of 25 years continuous service time accrual will be grandfathered in perpetuity for their current or any other officer position at the same level or below in rank. This exemption does not attach if legal requirements change such that updated training is needed or if life safety requirements based on legal precedents require additional training certifications. The grandfathered person will only need to participate in the additional training required, not remedial courses leading to that training.

IX. Implementation Period:

Implementation period for these requirements will be three years from the approval date. The Lancaster County Fire Commission voted to approve these requirements on June 6, 2013.

Officer Requirement's

Lancaster County Chiefs' Association Recommendations

- Years of service requirements are as a Firefighter (18 years old or older) beginning at the date all training requirements were met at the time he/she entered the Lancaster County Fire Service. Junior/explorer years do not count toward years of service requirements, nor does the time used to complete the minimum firefighter requirements. Only continuous, full calendar, years of service accrue service time. Partial years will not count.
- Must have a current physical on file at the Fire Service Office.
- Infection Control Class must be up to date.

Lieutenant

- I-100, 200, 700, & 800
- I-300
- Incident Command (2137 or 2147)
- Required Interior Firefighter course per the state (ex. 1152 or equivalent, 1153, or 1154)
- Haz-Mat Operations
- (1) 16 hr. officer class from the officer curriculum section of the SCFA curriculum book
- 2 years as a Certified Interior Firefighter & as an active member and in good standing with a dept. from the Lancaster Co. Fire Service

Captain

- I-100, 200, 700, & 800
- I-300
- Incident Command (2137 or 2147)
- Required Interior Firefighter course per the state (ex. 1152 or equivalent, 1153, or 1154)
- Haz-Mat Operations
- (2) 16 hr. officer class from the officer curriculum section of the SCFA curriculum book
- 3 years as a Certified Interior Firefighter & as an active member in good standing with a dept. from the Lancaster Co. Fire Service
- Must meet requirements of a Lieutenant

Asst. Chief

- I-100, 200, 700, & 800
- I-300
- I-400
- Incident Command (2137 or 2147)
- Required Interior Firefighter course per the state (ex. 1152 or equivalent, 1153, or 1154)
- Haz-Mat Operations
- (3) 16 hr. officer class from the officer curriculum section of the SCFA curriculum book
- 5 years as a Certified Interior Firefighter & as an active member in good standing with a dept. from the Lancaster Co. Fire Service
- Served as an officer with a department w/in the Lancaster Co. Fire Service for at least 2 years prior to being elected as an Asst. Chief

Fire Chief

- I-100, 200, 700, & 800
- I-300
- I-400
- Incident Command (2137 or 2147)
- Required Interior Firefighter course per the state (ex. 1152 or equivalent, 1153, or 1154)
- Haz-Mat Operations
- (3) 16 hr. officer class from the officer curriculum section of the SCFA curriculum book
- 5 years as a Certified Interior Firefighter & as an active member in good standing with a dept. from the Lancaster Co. Fire Service
- Served as an officer with a department w/in the Lancaster Co. Fire Service for at least 4 years prior to being elected as an Chief

Grandfather Clause

Any officer who has held their **current** position for at least 10 years and has a combined total of 25 years continuous service time accrual will be grandfathered in perpetuity for their current or any other officer position at the same level or below in rank. This exemption does not attach if legal requirements change such that updated training is needed or if life safety requirements based on legal precedents require additional training certifications. The grandfathered person will only need to participate in the additional training required, not remedial courses leading to that training.

Implementation period for these requirements will be three years from approval date.