

LANCASTER COUNTY FIRE COMMISSION
MEETING AGENDA
LANCASTER COUNTY EOC, 111 COVENANT PLACE
MARCH 3, 2016

March 3, 2016 at 7:00 PM (Meal served at approximately 6:30 – Fire Commissioners Only)

Invocation

Visitors Comments

Approval of February 4, 2016 Minutes

Information Items

- Grants Update
- Training Report (See Attached)
- Maintenance Report
- Budget Detailed Account Inquiry (See Attached)

Action Items

1. Discussion concerning Volunteer Nomination for Board Member of the Year
2. Discussion concerning Results of Semi-Annual Information Request
3. Discussion concerning Top 3 Members in Training for Myrtle Beach Trip
4. Discussion concerning Fire Apparatus Purchase
5. Discussion concerning Recruitment Retention Grant Update
6. Discussion concerning New Radio System
7. Discussion concerning Rescue Transition
8. Discussion concerning Fire Commission Budget
9. Discussion concerning Approval of Fire Department AFG Grants (See Attached)
10. Standing Committee Reports
 - Standard Operating Guideline Committee (See Attached)
 - Strategic Planning and Governmental Operations Committee
 - Apparatus and Equipment Committee
 - Budget Planning & Appropriations Committee
 - Personnel and Interagency Relations Committee
11. Commissioner's Comments

Note: Please be sure to bring your SOG notebooks for revisions and updates.

Minutes of the Lancaster County Fire Rescue Training Officer's Association

February 18, 2016

Training Officers:

Jeremy Taylor	#1	Brandon Thompson*	#2
Matthew Broughton*	#3	Toby Roberts	#4
Michael Metcalf	#5	Bobby Hudson*	#6
Britt Blackmon	#7	Darrel Pigg	#8
Patrick Helms	#9	Steve Piotrowski	#10
Jeremy Sims*	#11	Phillip Pegram*	#12
Josh Barfield*	#14	Andy Sims*	#15
Stephen Gardner	#16	Fred Plyler*	#17
Billy Lloyd	#18	Richard Cauthen*	#19
Phil Polston	EMS	Doug Spinks*	Fire Rescue
Danny Deese*	City Fire	JD McCarley	SCFA

* - Member present

Also present: Adrian Caskey, Craig Roof, and Keith Wilson

The meeting was called to order at 7:00 pm, February 18, 2016 by President Brandon Thompson and opened with prayer by Matt Broughton.

Fred Plyler made a motion to accept the minutes from our meeting; Bobby Hudson seconded; Motion carried unanimously.

Jeremy Sims made a motion to accept the agenda; Matt Broughton seconded; Motion carried unanimously.

First Responder update:

Danny Deese stated that AED Maintenance is coming up in March. The dates are March 2nd and 3rd, and need to be at EMS 1 by no later than 9am. The station AED can be picked up by the County 10 if requested by the Chief and submitted in email to Captain Ken Walters.

SCFA Region 2 Coordinator

Keith Wilson spoke on behalf of JD McCarley about SCFA retesting in Lancaster County. Starting immediately, the student will have to schedule his / her own retest with JD McCarley on any retest for all SCFA classes. The student will have a total time of 210 days from original test to schedule and complete re test. Southeastern Fire School is open for registration. Only 2 members per station are allowed to go to Fire School.

Visitor Comments: None

Fire Commission Report:

Incident Command classes I100 and I200 can be submitted for credit for 2146 ICS and Resource Management. Rescue requirements are still being worked on; Specific training requirements and agility test are the topic right now. Extrication training is still moving forward, Rope and water rescue training are being conducted right now. As a reminder, 3309 Introduction to Technical Rescue will

have to be completed before taking any technical rescue classes. The Lancaster County Public Safety Communications Training officer would like some of the Communications officers to visit some of the stations in order to learn more about our side of public safety. They would also like to learn more about the equipment and get a better understanding of the Fire Service in general. What they are requesting is one, or maybe two dispatchers come to a meeting or training session or anytime that is convenient for the stations to observe. Please voice your concerns or approval with your Chief.

Old Business:

A. Training Records / Reports:

The training record summaries for 2015 were received at the office for all departments.

B. SCFA classes January to June:

The FFI class in Charlotte Rd will be testing on February 27th. The I400 class in Kershaw is a go with 12 members in it. There will be an I400 class held at the EOC on March 15th, and 17th. This will be a daytime class for those who can't make it nights and weekends as well as people on shift.

C. Officer Classes:

The Fire Commission has requested officer training transcripts of all officers in all fire stations to be reviewed to ensure they are trained to proper level as part of the SOG.

New Business:

A. IST 2016:

IST 2016 Package has been passed out at this meeting for all fire stations. Doug Spinks stated that the County also holds the same IST training 4 times a month at daytime paid stations; EOC, Indian Land, Kershaw, Also City Fire holds IST training twice a month. The second Thursday at 6pm, and the 4th Sunday at 2pm.

B. Class E license:

The SCFA and the DMV have partnered to assist firefighters with obtaining a class E license. Upon the successful completion an EVDT class, the student will receive paperwork in which they can take to the DMV to receive their class E license.

C. SCFA classes July - December:

Training officers need to discuss with their stations and neighboring stations to find out what classes they would like to have for the second half of the year. April 1st will be the deadline to have the paperwork in to the EOC. Please have a list of classes ready to be reviewed by the next meeting on March 17, 2016.

Upcoming IST – March – Water shuttle

Our next meeting will be March 17, 2016 at 7:00.

Respectfully submitted,

Larry Philip Pegram
Secretary, LCFTOA

FY 2015-2016

COUNTY OF LANCASTER
 BUDGET REPORT BY FUNCTION
 CURRENT PERIOD: 01/01/2016 TO 01/31/2016

IDEAL REMAINING PERCENT: 41 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 141 FIRE SERVICE						
Fund: 10 GENERAL FUND						
Expenditure						
10-7-141-530-00 TRAVEL, TRAINING, DUES	49,500.00	620.00	13,327.58	8,938.00	27,234.42	55
10-7-141-540-00 SUPPLIES-GENERAL	34,000.00	2,194.39	18,430.41	610.60	14,958.99	44
10-7-141-551-00 EQUIPMENT-GENERAL	163,000.00	16,670.36	48,641.84	101,312.67	13,045.49	8
10-7-141-551-45 EQUIPMENT-PROT. CLOTHING	55,000.00	89.74	27,688.04	25,865.09	1,446.87	3
10-7-141-560-00 EQUIPMENT - CAPITALIZED	40,000.00	0.00	0.00	0.00	40,000.00	100
10-7-141-570-00 UTILITIES-GENERAL	160,000.00	8,970.15	71,348.23	0.00	88,651.77	55
10-7-141-590-00 MAINTENANCE-VEHICLES	130,000.00	39,641.52	77,079.77	1,934.25	50,985.98	39
10-7-141-590-05 GASOLINE	75,000.00	3,159.57	22,567.95	0.00	52,432.05	70
10-7-141-591-00 MAINTENANCE-GENERAL	40,000.00	3,303.55	16,796.86	8,227.19	14,975.95	37
10-7-141-600-00 CONTRACTUAL SERVICES (CS)	40,000.00	7,019.48	26,918.38	1,000.00	12,981.62	32
10-7-141-650-00 INSURANCE-GENERAL	50,000.00	0.00	44,770.64	0.00	5,229.36	10
10-7-141-690-00 SPECIAL PROJECTS	134,249.00	382.93	2,017.88	20,920.77	111,310.35	83
10-7-141-691-01 SP - PROMOTIONS	38,000.00	0.00	21,232.00	0.00	16,768.00	44
10-7-141-760-00 MATCHING FUNDS	38,000.00	-1,372.15	2,045.15	31,626.46	4,328.39	11
10-7-141-771-00 DS - LEASE PURCHASE	225,576.00	0.00	225,575.19	0.00	0.81	0
Function: Function: 141 FIRE SERVICE, Fund: Fund: 10 GENERAL FUND						
Total Expenditure	1,272,325.00	80,679.54	617,539.92	200,435.03	454,350.05	36.00
Fund: 11 CAPITAL IMPROVEMENT FUND						
Expenditure						
11-7-141-560-00 EQUIPMENT - CAPITALIZED	55,000.00	9,232.11	47,167.11	41,251.00	-33,418.11	-61
Function: Function: 141 FIRE SERVICE, Fund: Fund: 11 CAPITAL IMPROVEMENT FUND						
Total Expenditure	55,000.00	9,232.11	47,167.11	41,251.00	-33,418.11	-61.00

FY 2015 AFG Grant Request

FD Name	Grant Number	Description	Total Amount	Federal Share	Local Match
Heath Springs	EMW-2015-FO-01381	Firefighting Equipment	\$20,163.00	\$19,203.00	\$906.00
Heath Springs	EMW-2015-FO-00118	Regional Radio (Stations: 9, 15, 7)	\$163,809.00	\$156,009.00	\$7,800.00
Indian Land	EMW-2015-FO-03974	Firefighting Equipment	\$24,900.00	\$23,715.00	\$1,185.00
Kershaw	EMW-2015-FV-01352	Firefighting Vehicle (Rescue)	\$300,000.00	\$285,000.00	\$15,000.00
McDonald Green	EMW-2015-FO-00143	Regional Radio (Stations: 2, 8, 12)	\$116,005.00	\$11,481.00	\$5,524.00
Rich Hill	EWM-2015-FO-05539	Firefighting Equipment	2\$24,996.00	\$23,806.00	\$1,190.00
Tradesville	EMW-2015-FV-02473	Firefighting Vehicle (Tanker)	\$290,626.00	\$276,787.00	\$13,839.00