

**LANCASTER COUNTY FIRE COMMISSION
MEETING AGENDA
LANCASTER COUNTY EOC, 111 COVENANT PLACE
OCTOBER 6, 2016**

October 6, 2016 at 7:00 PM (Meal served at approximately 6:30 – Fire Commissioners Only)

Invocation
Visitors Comments
Approval of September 1, 2016 Minutes

Information Items

- Grants Update
- Training Report (See Attached)
- Maintenance Report
- Budget Detailed Account Inquiry (See Attached)

Action Items

1. Discussion concerning Approval of 2017 Meeting Dates (See Attached)
2. Discussion concerning Radio System
3. Discussion concerning Fire Apparatus Purchase
4. Discussion concerning Driver Training for New Engines (See Attached)
5. Discussion concerning Recruitment Retention Grant Update
6. Discussion concerning Fire Commission Budget
7. Discussion concerning Approval of Fire Department AFG Grants
8. Standing Committee Reports
 - Standard Operating Guideline Committee
 - Strategic Planning and Governmental Operations Committee
 - Apparatus and Equipment Committee
 - Budget Planning & Appropriations Committee
 - Personnel and Interagency Relations Committee
9. Fire Prevention Materials for Schools
10. Commissioner's Comments

Note: Please be sure to bring your SOG notebooks for revisions and updates.

Minutes of the Lancaster County Fire Rescue Training Officer's Association

September 15, 2016

Training Officers:

	#1	Brandon Thompson	#2
Robbie Clanton	#3		#4
	#5		#6
	#7	Darrell Pigg	#8
Richard Jackson	#9		#10
Jeremy Sims	#11	Philip Pegram	#12
	#14	Andy Sims	#15
	#16	Fred Plyler	#17
Billy Lloyd	#18	Richard Cauthen	#19
	EMS	Doug Spinks	Fire Rescue
Danny Deese	City Fire	JD McCarley	SCFA

Also present: None

The meeting was called to order at 7:00 pm, September 15, 2015 by Brandon Thompson and opened with prayer by Richard Jackson.

Fred Plyler made a motion to accept the minutes for our current and previous meeting; Robbie Clanton seconded; Motion carried unanimously.

Fred Plyler made a motion to accept the current agenda; Robbie Clanton seconded; Motion carried unanimously.

Training:

JD McCarley presented training on the SCFA Training Portal and the new updates that have been added to the system.

First Responder update:

Doug Spinks passed on information about First Responder class for Phil Polston. Class is at EMS Station 1, there are currently 13 members in the class, and they will test on November 3rd.

SCFA Region 2 Coordinator:

JD McCarley reminded everyone that there is a two week cutoff on all SCFA classes. This is so the SCFA can coordinate with instructors, obtain required books and materials and have necessary location to test. The SCFA is working on the catalog for January to June 2017. Please talk with your neighboring departments and see what classes you would like for 2017.

Visitor Comments: None

Fire Commission Report:

Ladder and pump testing for Lancaster County Apparatus has been completed the week of September 12-16.

Driver Training – Please get with your neighboring stations with a custom cab engine and train on how to properly operate and drive. Pierce will come in and do in-house training for all stations that are getting new CAFS engines.

Old Business:

School Bus Extrication dates will be October 28, 29, and 30th. The location will be at the 15th Street training facility.

Large Truck Extrication discussion has been tabled for January 2017.

Please obtain your department FEMA SID numbers and submit to the EOC to be input into the SCFA Portal. This will streamline getting certificates for members taking classes. There is a form attached to the Training Officers paperwork to aid in this.

Traffic Incident management class will be held at the EOC on September 20, from 1:30 to 4:30, and from 6:30 to 9:30.

New Business:

SCFA course catalog for 2017 – please talk with your station to come up with classes for the upcoming year.

November Meeting – Fred Plyler made and motion to cancel November's Training Officers meeting due to holiday and other meeting conflicts, Robbie Clanton seconded, motion approved unanimously.

Rescue Awareness DVD – Please train on Rescue Awareness DVD and document as IST training. This will become an annual training in the IST curriculum.

IST 2016:

Fire and Life Safety Initiatives / Pre Plans

Our next meeting will be October 20th, 2016 at 7:00.

The meeting was adjourned.

Respectfully submitted,

Larry Philip Pegram
Secretary, LCFRTOA

BUDGET REPORT BY DEPARTMENT - EXPENDITURE

Current Period: 08/01/2016 To 08/31/2016

County Of Lancaster

FY 2016-2017

Ideal Remaining Percent: 83 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Department: 141 Fire Service						
10-7-141-530-00 Travel, Training, Dues	49,500.00	722.19	902.19	7,615.00	40,982.81	83
10-7-141-540-00 Supplies-General	34,000.00	1,643.50	2,003.60	803.95	31,192.45	92
10-7-141-551-00 Equipment-General	163,000.00	-64.96	-64.96	22,744.95	140,320.01	86
10-7-141-551-45 Equipment-Prot. Clothing	55,000.00	5,463.39	5,463.39	19,177.56	30,359.05	55
10-7-141-560-00 Equipment - Capitalized	40,000.00	0.00	0.00	0.00	40,000.00	100
10-7-141-570-00 Utilities-General	165,000.00	10,075.68	20,530.62	0.00	144,469.38	88
10-7-141-590-00 Maintenance-Vehicles	130,000.00	3,147.13	6,458.53	6,086.03	117,455.44	90
10-7-141-590-05 Gasoline	70,000.00	2,752.61	2,752.61	0.00	67,247.39	96
10-7-141-591-00 Maintenance-General	40,000.00	5,377.18	5,616.68	13,418.63	20,964.69	52
10-7-141-600-00 Contractual Services (Cs)	40,000.00	5,209.93	7,959.93	4,640.00	27,400.07	69
10-7-141-650-00 Insurance-General	50,000.00	0.00	38,772.00	0.00	11,228.00	22
10-7-141-690-00 Special Projects	134,249.00	0.00	0.00	0.00	134,249.00	100
10-7-141-691-01 Sp - Promotions	38,000.00	4,357.00	4,357.00	0.00	33,643.00	89
10-7-141-760-00 Matching Funds	38,000.00	-302.63	-302.63	3,859.69	34,442.94	91
10-7-141-771-00 Ds - Lease Purchase	230,088.00	0.00	0.00	0.00	230,088.00	100
11-7-141-560-00 Equipment - Capitalized	55,000.00	0.00	0.00	0.00	55,000.00	100
Fire Service Subtotal	1,331,837.00	38,381.02	94,448.96	78,345.81	1,159,042.23	87

The Lancaster County Fire Commission meets the first Thursday evening each month in the Lancaster County Fire Rescue Office classroom at 111 Covenant Place, Lancaster, S.C. at 7:00 pm.

January	Thursday	January 5, 2017
February	Thursday	February 2, 2017
March	Thursday	March 2, 2017
April	Thursday	April 6, 2017
May	Thursday	May 4, 2017
June	Thursday	June 1, 2017
July	Thursday	June 29, 2017 or July 6, 2017
August	Thursday	August 3, 2017
September	Thursday	September 7, 2017
October	Thursday	October 5, 2017
November	Thursday	November 2, 2017
December	Thursday	December 7, 2017



**Lancaster
County
Fire Rescue**

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29721

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803-283-8888

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LCFR@comporium.net



Proud and Progressive

September 15, 2016

Chiefs and Training Officers:

Your station is receiving one of the new custom cab engines coming into the fleet within a few months. Training is being provided to familiarize your qualified membership with driving and pump operations on the new apparatus.

The following dates and times will be available:

Buford HS	Monday, 17 October 2016	6pm to 10pm
	Saturday, 22 October 2016	8am to 12pm
A.R. Rucker MS	Monday, 24 October 2016	6pm to 10pm
	Saturday, 29 October 2016	8am to 12pm
Andrew Jackson HS	Tuesday, 1 November 2016	6pm to 10pm
	Saturday, 5 November 2016	8am to 12pm

Please have any qualified drivers for these new apparatus to attend one of the training sessions listed above. Each member needs to fill out a Lancaster County Fire Rescue Course Registration Form and forward it to the EOC.

Members will start out in the parking lot with apparatus familiarization, basic driving maneuvers and apparatus backing drills. Once the member is comfortable with this they will move to the over the road phase. Basic pump operations and CAFS walk through will also be needed for the departments receiving new engines. A full formal CAFS training session will also be conducted by Pierce at a time to be determined once all apparatus have been delivered.

As a reminder SOG 403.01 states..."members shall be at least 21 years of age, must have all required Structural Firefighter Training (see SOG 402.07), as well as requirements set forth in section D below. Members must also have the appropriate driver's license with SC DOT physical card (See II. General A.#5), along with clearance from the department Fire Chief in order to drive any first out or custom cab Engine."

If I can be of further assistance to you or if you have any questions I can be reached via email at dspinks@lancastercountysc.net or by phone at (803) 313-8050. You may also contact Britt Blackmon by phone at (803) 313-8057 or via email at bblackmon@lancastercountysc.net.

Yours in service,

Doug Spinks, Training Officer
Lancaster County Fire Rescue



Lancaster County Fire Rescue

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Proud and Progressive

September 14, 2016

Chiefs and Training Officers;

The new apparatus will be coming into the fleet within the next few months. Driver orientation and pump/CAFS training for the custom cab engines needs to be conducted for stations that are receiving these vehicles.

The Training Division is asking the assistance of your station in providing this training to your neighboring departments. Please reference the information attached. If your station is unable to assist with this request please let Staff know so we can make alternate arrangements with the stations needing the training.

Three central locations will be utilized (Buford High School, Andrew Jackson High School and AR Rucker Middle School) to conduct this training. Staff, along with the qualified drivers from stations providing apparatus, will be conducting this training for the departments receiving apparatus.

Members will start out in the parking lot with apparatus familiarization, basic driving maneuvers and apparatus backing drills. Once the member is comfortable with this, they will move to the over the road phase. Basic pump operations will also be needed for the departments receiving new engines. Formal CAFS training will also be conducted by Pierce at a time to be determined once all apparatus have been delivered.

The Training Division will be documenting all driver/CAFS training on the Lancaster County Fire Rescue In-Service Training Program roster and a copy forwarded to the EOC and with the original forwarded to the station.

If I can be of further assistance to you or if you have any questions I can be reached via email at dspinks@lancastercountysc.net or by phone at (803) 313-8050. You may also contact Britt Blackmon by phone at (803) 313-8057 or via email at bblackmon@lancastercountysc.net.

Yours in service,

Doug Spinks, Training Officer
Lancaster County Fire Rescue

There will be three stations set up for the training:

1. Parking Lot Driver Familiarization (EVDT drills)
2. Over the Road Familiarization
3. Pump/Talk through on CAFS

Station 1 will consist of the following (see below for skill station set up instructions):

1. Straight line backing using mirrors
2. Diminishing clearance
3. Serpentine course
4. Alley dock
5. Confined space turn around

Station 2 will consist of the following:

1. Buford HS over the road route-
2. A.R.Rucker MS over the road route-
3. Andrew Jackson HS over the road route-

Station 3 will consist of the following:

1. Basic pump operations (without foam and talk through for foam)
2. Foam application considerations
3. Casualty Mode Pump operations

Lancaster County Fire Rescue – Course Registration Form

Course Name	Date(s)	Location

Last name _____ First _____ Initial _____

Mailing Address _____

e-mail _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____

Fire Department _____

FDID# _____ Dept phone _____

Signature – form must be signed by student _____ Fire Chief or Designee _____ Date _____

Course registration form must be received one week prior to class date. Students that fail to make class may be placed on the no-show list.

Lancaster County Fire Rescue Phone (803) 283-8888 fax (803) 283-6333

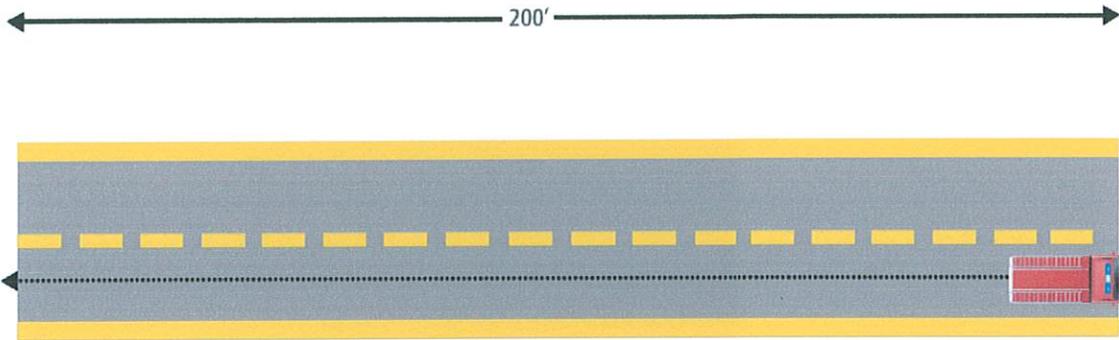
NOTE: For In-County Non Fire Academy Classes ONLY

OFFICE USE ONLY		
Received Date	<input type="checkbox"/> Student cancelled <input type="checkbox"/> Class cancelled	<input type="checkbox"/> Certificate <input type="checkbox"/> Administration <input type="checkbox"/> Firehouse

Station 1 Course Set Up

Straight Line Backing Using Mirrors

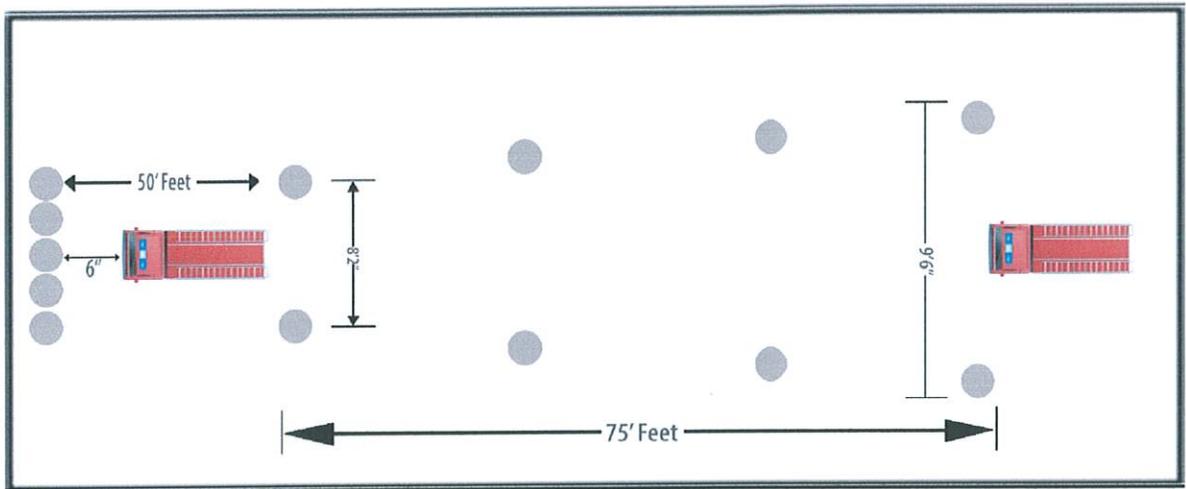
The driver will make eye contact with the spotter using the mirrors once inside the apparatus. Driver will back the apparatus at a constant speed using the apparatus mirrors following the visual signals of the spotter. Driver will back the apparatus a distance of 200 feet while staying in the designated lane.



Diminishing Clearance

The driver will enter the diminishing clearance area without stopping while aligning the apparatus with the test zone. Steer the apparatus in a straight line between the two rows of traffic cones having a distance of 75 feet long and with an entrance width of 9 feet 6 inches and an exit width of 8 feet. The exit width will be 2 inches wider than the width of the apparatus.

Upon exiting the row of cones, the driver shall stop the apparatus at the finish line 50 feet beyond the exit cones. The driver must stop the apparatus with the front bumper within 6 inches from stop line cones.

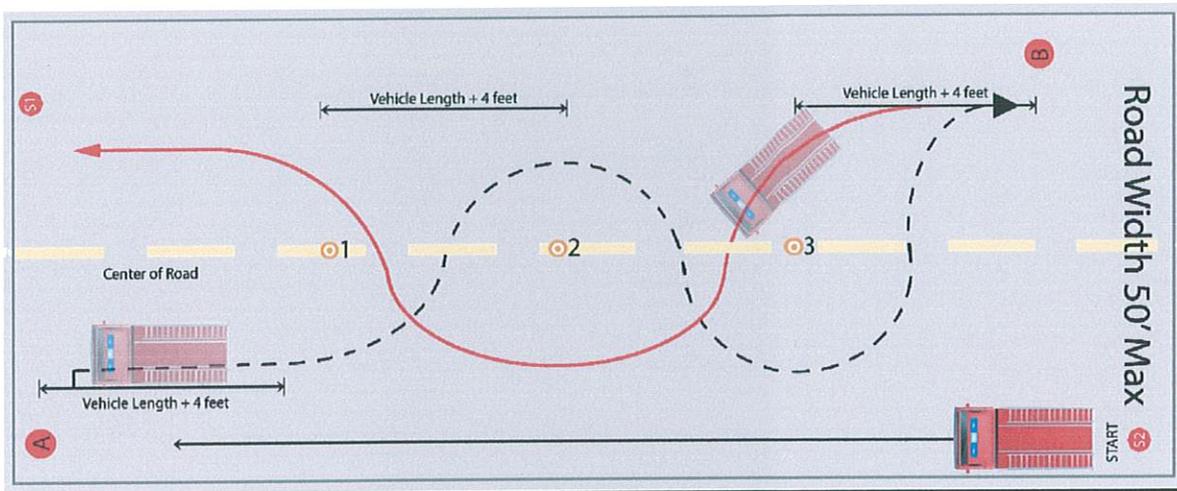


Serpentine course

The driver will drive forward from the “**Starting Point**” on the left side of the 3 center cones and stop at the designated location; (point A). Point “A” should be located at least the length of the apparatus plus four feet directly to the left of the “**cone 1**”.

The driver will **back the apparatus** with the use of a spotter between the 3 center cones as follows: Passing to the left of cone 1, to the right of cone 2, and to the left of cone 3, continue backing to the designated location bringing the apparatus to a stop.

The driver will drive forward as follows: Passing to the right of cone 3, to the left of cone 2, and to the right of cone 1, continue forward to the designated spot bringing the apparatus to a stop.

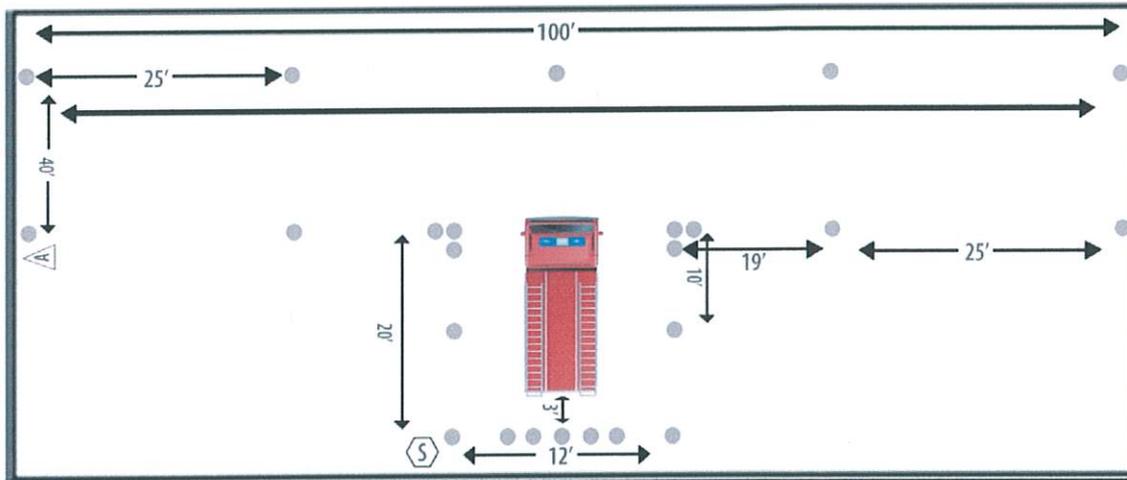


Alley Dock

The driver will start the driving down wind of the alley dock area with the alley to the drivers left. The driver will drive past the alley located to the drivers left and stop at a designated point.

Staying within the designated road way and width the driver will back the apparatus using a 90 degree left turn into the designated alley dock area, stopping the apparatus before coming in contact with the stop cone or back wall.

The driver/apparatus will exit the alley dock area to the right and repeat the skill from the opposite direction making a 90 degree right turn into the designated area. Driver may use mirrors on the sides of the apparatus but must not stick their head out of the cab window.



Confined Space turn around

The Skill area must be no more than 50 feet wide and 100 feet long.

The driver/apparatus enters skill area through the designated entrance. The driver pulls the apparatus forward toward the opposite end of the test area and begins the turning process.

There is no limit to the number of changes of direction that are required before the apparatus is turned around 180 degrees and exits the skill area through the entry point. The driver must make the turn around without striking any course makers or get the vehicle stuck.

