

**LANCASTER COUNTY FIRE COMMISSION
MEETING AGENDA
LANCASTER COUNTY EOC, 111 COVENANT PLACE
SEPTEMBER 1, 2016**

September 1, 2016 at 7:00 PM (Meal served at approximately 6:30 – Fire Commissioners Only)

Invocation

Visitors Comments

Approval of August 4, 2016 Minutes

Information Items

- Grants Update
- Training Report (See Attached)
- Maintenance Report
- Budget Detailed Account Inquiry (See Attached)
- 1% Fire Department Distributions (See Attached)

Action Items

1. Discussion concerning Pump/Ladder/Aerial Testing
2. Discussion concerning Fire Apparatus Purchase
3. Discussion concerning Recruitment Retention Grant Update
4. Discussion concerning Fire Commission Budget
5. Discussion concerning Radio System
6. Discussion concerning Approval of Fire Department AFG Grants
7. Standing Committee Reports
 - Standard Operating Guideline Committee (See Attached)
 - Strategic Planning and Governmental Operations Committee
 - Apparatus and Equipment Committee
 - Budget Planning & Appropriations Committee
 - Personnel and Interagency Relations Committee
8. Commissioner's Comments

Note: Please be sure to bring your SOG notebooks for revisions and updates.

Minutes of the Lancaster County Fire Rescue Training Officer's Association

August 18, 2016

Training Officers:

	#1		#2
Robbie Clanton	#3		#4
Mike Metcalf	#5		#6
Britt Blackmon	#7	Darrel Pigg	#8
	#9	Bobby Bellflower	#10
Jeremy Sims	#11		#1
	#14	Andy Sims	#15
	#16	Fred Plyler	#17
Billy Lloyd	#18		#19
	EMS		Fire Rescue
Danny Deese	City Fire	JD McCarley	SCFA

Also present:

The meeting was called to order at 7:00 pm, August 18, 2015 by Danny Deese and opened with prayer by Billy Lloyd.

There were not enough Training Officers in attendance to vote.

Training Officer Training

Doug Spinks presented SOG 204.01 Training Classes Attendance Requirements to the Training Officers Association.

First Responder update

The Medical First Responder Class has been moved to EMS Station 1. The test date will be November 3rd. Phil gave out the First Responder Newsletter and the MFR course was blasted out to all Fire Stations.

SCFA Region 2 Coordinator

JD reminded everyone to use their SCFID number and not to use their Social Security number. JD reported there were low numbers on registrations for FFI and Pump Ops I. Please encourage members to enroll.

The Fire Portal is still experiencing some issues. SCFA pushed out an update and it has caused some problems but they are working on it.

Visitor Comments:

None.

Fire Commission Report:

Billy Lloyd spoke about the new upcoming apparatus and when they will be coming online. There will need to be driver training for the new apparatus as well as pump ops and CAFS training. Please get with your neighboring stations who have a custom cab engines and start your training now.

Old business:

Dates for the School Bus Extrication hands on class are as follows: October 28, 29, and 30. The location for the training will be held at 15th street Training Facility. Times have not been discussed. Makeup classroom training for school bus extrication date has not been discussed yet either.

Large Truck Extrication will be looked at setting up in January of 2017.

Traffic Incident Management course will be held on Sept 20. Afternoon class will be from 1:30pm to 4:30pm. Evening class will be from 6pm to 9pm. Please send in county registration form to attend.

New Business:

Please have all FEMA SID numbers turned in by January 2017 to the Training Officers Association. See handout for instructions.

IST 2016:

Water Shuttle / Pump Ops / Driver Training Multi Company

Our next meeting will be September 15, 2016 at 7:00.

The meeting was adjourned.

Respectfully submitted,

Larry Philip Pegram
Secretary, LCFRTOA

BUDGET REPORT BY FUNCTION - EXPENDITURE

Current Period: 07/01/2016 To 07/31/2016

County Of Lancaster

FY 2016-2017

Ideal Remaining Percent: 92 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Function: 141 Fire Service						
10-7-141-530-00 Travel, Training, Dues	49,500.00	180.00	180.00	7,820.00	41,500.00	84
10-7-141-540-00 Supplies-General	34,000.00	360.10	360.10	839.20	32,800.70	96
10-7-141-551-00 Equipment-General	163,000.00	0.00	0.00	0.00	163,000.00	100
10-7-141-551-45 Equipment-Prot. Clothing	55,000.00	0.00	0.00	14,915.88	40,084.12	73
10-7-141-560-00 Equipment - Capitalized	40,000.00	0.00	0.00	0.00	40,000.00	100
10-7-141-570-00 Utilities-General	165,000.00	10,454.94	10,454.94	0.00	154,545.06	94
10-7-141-590-00 Maintenance-Vehicles	130,000.00	3,311.40	3,311.40	10,000.00	116,688.60	90
10-7-141-590-05 Gasoline	70,000.00	0.00	0.00	0.00	70,000.00	100
10-7-141-591-00 Maintenance-General	40,000.00	239.50	239.50	15,205.25	24,555.25	61
10-7-141-600-00 Contractual Services (Cs)	40,000.00	2,750.00	2,750.00	4,495.00	32,755.00	82
10-7-141-650-00 Insurance-General	50,000.00	38,772.00	38,772.00	0.00	11,228.00	22
10-7-141-690-00 Special Projects	134,249.00	0.00	0.00	0.00	134,249.00	100
10-7-141-691-01 Sp - Promotions	38,000.00	0.00	0.00	0.00	38,000.00	100
10-7-141-760-00 Matching Funds	38,000.00	0.00	0.00	0.00	38,000.00	100
10-7-141-771-00 Ds - Lease Purchase	230,088.00	0.00	0.00	0.00	230,088.00	100
11-7-141-560-00 Equipment - Capitalized	55,000.00	0.00	0.00	0.00	55,000.00	100
Fire Service Subtotal	1,331,837.00	56,067.94	56,067.94	53,275.33	1,222,493.73	92

FIRE DEPARTMENT DISTRIBUTION

Broker Premium

15,735.00

FY: 2015-2016

Fire Dept Premium

171,087.00

Fire Marshall Inv - minus

9,341.10

Total

177,480.90

#	Q	L	Department Name	Assessed Value		Department Share	ADJUSTED PAYMENT
				Amount	%		
1	Y		Antioch	7,498,449.000	3.36153329%	5,966.08	5,966.08
2	Y		Bell Town	2,444,139.000	1.09570054%	1,944.66	1,944.66
3	Y		Burford	5,223,380.000	2.34162635%	4,155.94	4,155.94
4	Y		Camp Creek	4,223,471.000	1.89337000%	3,360.37	3,360.37
5	Y		Charlotte Rd/Van Wyck	3,556,990.000	1.59458847%	2,830.09	2,830.09
6	Y		Elgin	5,636,093.000	2.52664441%	4,484.31	4,484.31
7	Y		Fiat Creek	3,636,797.000	1.63036572%	2,893.59	2,893.59
8	Y		Gooches	6,371,807.000	2.85646289%	5,069.68	5,069.68
9	Y		Heath Springs	3,188,916.000	1.42958194%	2,537.23	2,537.23
10	Y		Indian Land	67,868,459.000	30.42523647%	53,998.98	53,998.98
11	Y		Kershaw	7,819,286.000	3.50536360%	6,221.35	6,221.35
12	Y		McDonald Green	8,041,991.000	3.60520161%	6,398.54	6,398.54
14	Y		Pleasant Valley	55,805,864.000	25.01760956%	44,401.48	44,401.48
15	Y		Rich Hill	2,494,706.000	1.11836958%	1,984.89	1,984.89
16	Y		Riverside	3,370,505.000	1.51098777%	2,681.71	2,681.71
17	Y		Shioh-Zion	9,559,863.000	4.28565930%	7,606.23	7,606.23
18	Y		Tradesville	1,660,820.000	0.74454087%	1,321.42	1,321.42
19	Y		Unity	1,483,340.000	0.66497709%	1,180.21	1,180.21
20	Y		City of Lancaster	23,181,456.000	10.39218056%	18,444.14	18,444.14
Total				223,066,332.00	100.00000000%	177,480.90	177,480.90
PROOF				0.00			

LANCASTER COUNTY FIRE RESCUE

Standard Operating Guideline:

S.O.G. Title: Active 911 System

S.O.G. 804.02

Adopted: New

Rescinds: None

I. Purpose:

The purpose of the Active 911 system is to have a secondary means of notification for incidents within Lancaster County Fire Rescue's response area and mutual / automatic aide areas that surround Lancaster County Fire Rescue's response area. Remember that our paging system will be the primary notification system for incidents in our response area.

II. General:

Active 911 is a digital messaging system that delivers alarms, maps and other critical information quickly to 1st Responders. Active 911 also allows response efforts to be monitored in real time. Lancaster County's Computer Aided Dispatch system generates an email to Active 911. The email is sent to a unique email address for our agency. The Active 911 server creates and maps the incident. Messages are cleaned up and GPS coordinates are generated. The incident is then sent out to members via the Active 911 app or via text messages. This system is extremely fast. Active 911 servers usually take approximately less than 10 seconds to process, map and page all devices. This system is versatile and can page almost any device. Devices include: iPhone, iPad, Android phones, Windows phones and tablets, Blackberry, dumb phones via text; landlines – synthesized voice calls and Toughbooks.

III. Funding:

Funding is provided for Active 911 by the Fire Commissions annual budget. There will be no cost to Lancaster County Fire Rescue members for this subscription. Each member choosing to have access to Active 911 will be responsible for having a smart or dumb phone that is compatible with Active 911. Since Active 911 uses data or texting, each participating member will be responsible to ensure their cell phone plan is sufficient to allow this added usage each month. No reimbursements will be made for extra phone charges incurred or by stations who choose to have their own Active 911 accounts.

IV. How to get started with Active 911:

- A.** All active members of Lancaster County Fire Rescue are eligible to receive Active 911.
- B.** Once a new member completes the application process, Bloodborne Pathogen course and satisfies the fire department hiring process, the Chief may submit the Active 911 Form to the Fire Rescue office and have that member added.
- C.** The new member will need to download the Active 911 app on his/her cell phone. Once the Fire Rescue office has entered them into the Active 911 account, a device code will be issued for that member. The new member will open the app and enter this code. The app should now be up and working.
- D.** New members that have text only phones will receive a text message with the location of the incident, the type of call and other information that is entered in the CAD system.

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Rescinds: None

V. Outside of Lancaster County Active 911 Access:

Any fire department that responds into Lancaster County as mutual or automatic aid, and subscribe to their own Active 911 account, may be granted permission by the Fire Rescue Director to add a Lancaster County Fire Rescue department onto their account. This will enable a faster response for incidents in Lancaster County by that mutual or automatic aid department.

VI. Individual Fire Department Active 911 Accounts:

Lancaster County Fire Rescue has two fire departments (Pleasant Valley and Indian Land) that fund, control and operate their own Active 911 accounts. Any fire department operating within the auspices of the Fire Commission as part of Lancaster County Fire Rescue that fund, control and operate their own Active 911 accounts will be responsible for adding or deleting members from their account and paying the annual subscription cost. No reimbursements will be made for expenditures for these separate subscriptions. These departments had their accounts set up prior to Lancaster County Fire Rescue getting its account established.

Active 911 Alerting System Release Form

I, _____ by signing this release form do hereby acknowledge that I understand that the Active 911 Alerting system is not mandatory or required for my position within Lancaster County Fire Rescue, and that I am requesting this alerting system to be placed on my personal phone.

Cell Phone Make and Model

Cell Phone Service Provider (Verizon, AT&T, Sprint...etc.)

Phone Number

Email Address

Signature

Witness

Date