

Lancaster County Fire Commission
Regular Meeting Minutes
April 7, 2016

The April meeting of the Lancaster County Fire Commission was held on Thursday, April 7, 2016 at the Lancaster County EOC at 111 Covenant Place at 7:00 p.m. Freedom of Information Act requirements were met by fax notification to The Lancaster News, The Herald, Kershaw News Era, Learn TV and Fort Mill Times. The agenda was also posted on the bulletin boards at the Lancaster County Administration Building and the EOC on Friday, April 1, 2016.

Vice Chairman Rocky Hudson called the meeting to order at 7:00 p.m. Scott Barton gave the invocation.

Fire Commission Members:

Antioch – Ken Helms *
Bell Town – Timmy Baker; Alternate – Howard Gainer *
Buford – Rocky Hudson *
Camp Creek – Matt Baker *
Charlotte Rd/Van Wyck – Craig Roof *
Elgin – Brooks Faulkenberry *
Flat Creek – Ken Sims *
Gooch's – Terry Ward *
Heath Springs – Tracy Benton; Alternate – Patrick Helms *
Indian Land – Chris Kimble; Alternate – Chris Miller *
Kershaw – Tracy Caldwell *
Lancaster – Tom Lever
McDonald Green – C. J. Addison *
Pleasant Valley – Greg Nicholson *
Rich Hill – Scott Barton *
Riverside – Adrian Caskey *
Shiloh-Zion – Justin McLellan *
Tradesville – Marvin Catoe *
Unity – Jay Hayes *
F-1 – Darren Player *
F-2 – Keith Wilson *
F-3 – Doug Spinks *
F-4 – Billy Lloyd *
F-6 – Britt Blackmon
F-7 – Nathan Wall
F-9 – Tony Gainer *
F-10 – Stephen Blackwelder
Administrative Assistant – Donna Greene *
* - Members Present

Visitors: Richard Vawter, Elgin Fire Department

Visitor's Comments: None

Approval of March 3, 2016 Minutes – Greg Nicholson made a motion to approve the minutes as written. Justin McLellan seconded the motion, which received unanimous approval.

Information Items:

- Grants Update – Darren Player stated there was no update.
- Training Report – Doug Spinks reported to the Commission:

A. SCFA

1. County SCFA Catalog Courses

- Completed classes: Fire Service Supervision at Flat Creek completed March 5-6; Aircraft Rescue Firefighting (ARFF) at Rich Hill completed March 12-13 & 16 with the 13th at SCFA; Rope Rescue Ops at Kershaw completed March 29-April 3.
 - Classes in session: Fundamentals of Firefighting ends 4/9/2016; Burn was postponed.
 - Upcoming classes: Leadership I at Indian Land on April 23-24; Aerial Ops at Pleasant Valley FD on May 14-21.
 - 3309 Intro to Technical Rescue is now a pre-requisite for the Rope Rescue Ops class (as of February 2016).
2. Training Officers have been tasked with submitting a list of training classes from their respective stations for the next six months. This was done at the Training Officer's meeting on March 17. (See attached list) This list has been forwarded to the Regional Coordinator.
3. Request Classes: Hazmat Ops has been requested to keep the training cycle going for the 1152 Class finishing on April 9. Dates will be May 10-22 at Indian Land FD.

B. Rescue Training

1. The staff is still working on rescheduling the in-county School Bus Extrication classes (in the process of acquiring the buses).
2. First group of personnel going to Swift Water Training in Charlotte, NC.

C. Other

1. It is the recommendation of the Training Division on items noted during the evaluation of the Officer Training Requirements (see attached document).

Maintenance Report – Billy Lloyd stated the monthly maintenance reports have been placed on the table. He stated an extra document has been included to show the Commissioners other maintenance performed in the office from volunteers needing batteries, etc. He informed the Commission that engine 1101 has been out of service over a month. The turbo failed again after being replaced two times. Cummings has evaluated and it appears to be inner cooler issue. Cummings quoted the repair for \$7,639, which the Town of Kershaw was prepared to pay. Cummings has now sent a repair bill for \$12,000. The Town of Kershaw is not prepared to pay this amount and needs assistance. The County has already paid \$5,000 on maintenance on this apparatus. This item will need to be discussed under Action Item 9, Fire Commission budget.

Budget Detail Account Inquiry – Darren Player stated the information is provided in the package. If anyone has any questions, please let him know and he will respond.

Action Items:

1. Discussion concerning Board Nomination – Board Member of the Year (See Attached) – Darren Player stated the Commission needs to nominate someone tonight. Justin McLellan

made a motion to nominate Chairman Timmy Baker. Brooks Faulkenberry seconded the motion which passed with unanimous approval.

2. Discussion concerning Radio System – Chris Nunnery – Darren Player informed the Commission that Chris's father passed away and he was unable to be in attendance tonight. Darren reviewed some of the information he has received and stated the County is still in the planning stages. He stated he hoped Chris would be able to attend the May meeting. No action taken.
3. Discussion concerning Fire Prevention Materials (See Attached) – Doug Spinks reviewed the quote of items he received from Alert All and stated if we order materials early, there is a cost savings. C. J. Addison made a motion to approve the purchase of Fire Prevention items as quoted. Greg Nicholson seconded the motion which passed with unanimous approval.
4. Discussion concerning Fire Apparatus Purchase – Billy Lloyd stated the preconstruction trip regarding the apparatus begins Monday, April 11th. He along with Keith Wilson, Philip Pegram, Greg Nicholson, Adrian Caskey and Justin McLellan will leave Monday morning for Florida for review of the trucks. He stated there will be several trips for mid-review and final inspection. He stated he has emailed the Fire Chiefs regarding numbering, colors, etc. Antioch, Camp Creek, Flat Creek, Kershaw, Pleasant Valley and Tradesville need to submit their information in writing to finalize. There is a contingency fund established for each truck radio and Billy Lloyd recommends the Commission purchase APX6500 dual head mobile radios for each station's first out engine. Brooks Faulkenberry made a motion to approve purchasing the APX6500 radio for each truck's first out engine. Scott Barton seconded the motion which received unanimous approval.
5. Discussion concerning Recruitment Retention Grant Update – Darren Player stated Nate Wall is attending an Advanced Swift Water Rescue class and is not in attendance. He has been offered the ability to instruct the class. Darren stated the newsletter has been placed on the back burner and hopes to have the next issue in May. He stated the website has been created but it is not visible at this time. The media blast is scheduled for April 22 and he hopes to have the SOG's in place by May. Tuition reimbursement is ready but Nate will be visiting with each fire department to explain how it will work. No action taken.
6. Discussion concerning RACI – Darren Player stated the RACI was explained at the Fire Chiefs Meeting and Morris Russell requested that the Commission hold off on making any decisions until the Fire Chiefs had some time to review the document. Darren stated the document will always be a living document and County Council will use it as a tool to see how Fire Rescue operates. Greg Nicholson made a motion to send the RACI to Council with the understanding that it can be changed. Brooks Faulkenberry seconded the motion. The motion passed with 13 in favor and 1 opposed (T. Caldwell).
7. Discussion concerning Brush Truck (See Attached) – Darren Player stated Bell Town was the recipient. Bell Town declined the brush truck due to having no place to keep the truck so Elgin is the next recipient. Elgin accepted the brush truck. Greg Nicholson made a motion to approve the award of the brush truck to Elgin Fire Department. Tracy Caldwell seconded the motion which received unanimous approval.
8. Discussion concerning Rescue Transition – Darren Player stated we are continuing to purchase equipment. Water training will be held on Saturday and Sunday. We have obtained the Rescue Squad trucks. They are being checked out and serviced. No action taken.

9. Discussion concerning Fire Commission Budget – Darren Player stated it is still early in the budget process. The state is not giving any funds to the Local Government Fund. There will be no increases, possibly a decrease in fuel and an increase in utilities. Pertaining to the Kershaw truck discussed earlier, Greg Nicholson made a motion to give latitude on repair of the Kershaw truck repair. Scott Barton seconded the motion which received unanimous approval.
10. Discussion concerning Approval of Fire Department AFG Grants – Darren Player stated there were no grants to approve. No action taken.
11. Standing Committee Reports:
 - Standard Operating Guideline Committee** – No report
 - Strategic Planning and Governmental Operations Committee** – No report
 - Apparatus and Equipment Committee** – No report
 - Budget Planning & Appropriations Committee** – No report
 - Personnel and Interagency Relations Committee** – No report
12. Commissioner Comments: C.J. Addison thanked everyone for cards and visits during the loss of his mother.

C.J. Addison made a motion to adjourn with a second from Greg Nicholson. The meeting adjourned at 8:05 p.m.

*For the Commission,
Donna Greene*

Lancaster County Fire Rescue
South Carolina Fire Academy Training Schedule
 July - December 2016

Name of Course / Code	Course Dates	Length	Course Times	Location	Registration Deadline	Students Min / Max
EVDT★ 1210-1620X	Start: July 23, 2016 End: July 31, 2016	40 hrs	8:30 – 5:00pm (Sat. / Sun.) 6-10pm (Tue. – Thurs.)	Indian Land FD	July 8 th , 2016	10 / 15 (0)
Firefighter 2★ 1154-1620X	Start: Aug. 2, 2016 End: Aug. 21, 2016	43 hrs.	8:30 – 5:00pm (Sat. - Sun.) 6-10pm (Tue. – Thurs.)	Rich Hill FD	July 19, 2016	15 / 20 (0)
Health and Safety Officer 2151-1620X	Start: Aug. 13, 2016 End: Aug. 14, 2016	16 hrs	8:30 – 5:00pm (Sat. - Sun.)	Heath Springs FD	July 29, 2016	12 / 30 (0)
Auto Extrication 3330-1620X	Start: Aug. 27, 2016 End: Aug. 28, 2016	16 hrs	8:30 – 5:00 pm (Sat. / Sun.)	Shiloh Zion FD	Aug. 12, 2016	15 / 20 (0)
Pump Ops 1★ 1220-1620X	Start: Sept. 6, 2016 End: Sept. 18, 2016	40 hrs	8:30 – 5:00pm (Sat. / Sun.) 6-10pm (Tue. – Thurs.)	EOC	Aug. 23, 2016	10 / 15 (0)
Firefighter 1★ 1153-1620X	Start: Sept 6, 2016 End: Sept. 25, 2016	35 hrs	8:30 – 5:00pm (Sat. / Sun.) 6-10pm (Tue. – Thurs.)	EOC	Aug. 23, 2016	12 / 20 (0)
Leadership 1 2171-1620X	Start: Sept. 20, 2016 End: Sept. 25, 2016	16 hrs	8:30 – 5:00 pm (Sun.) 6-10pm (Tue. - Thur.)	Kershaw FD	Sept. 6, 2016	12 / 30 (0)
Wildland Structural Firefighting★ 1181-1620X	Start: Oct. 1, 2016 End: Oct. 2, 2016	16hrs	8:30 – 5:00pm (Sat. / Sun.)	Heath Springs FD	Sept. 16, 2016	15 / 20 (0)
Arson Detection 3224-1620X	Start: Oct 18, 2016 End: Oct. 23, 2016	16hrs	8:30 – 5:00pm (Sun.) 6-10pm (Tue. - Thur.)	Kershaw FD	Oct. 4, 2016	10 / 16 (0)

◆ NFA Grant ▼ SCEMD Grant ★ Student must meet course prerequisite ◀ Multiple Areas ✦ Request
 NOTE: All courses after February 1, 2010 will have a 30 day cutoff - anyone registered after the cutoff will not receive a confirmation card

Name of Course / Code	Course Dates	Length	Course Times	Location	Registration Deadline	Students Min / Max
Firefighter 2★ 1154-1620X	Start: Oct. 29, 2016 End: Nov. 13, 2016	43 hrs	8:30 – 5:00pm (Sat. / Sun.) 6-10pm (Tue. – Thurs.)	EOC	Oct. 14, 2016	15 / 20 (0)
Incident Safety Officer 2150-1620X	Start: Nov. 5, 2016 End: Nov. 6, 2016	16 hrs	8:30 – 5:00pm (Sat. / Sun.)	Indian Land FD	Oct. 21, 2016	12 / 30 (0)

◆ NFA Grant ▼ SCEMD Grant ★ Student must meet course prerequisite ◀ Multiple Areas ✦ Request BB 3/22/16
NOTE: All courses after February 1, 2010 will have a 30 day cutoff - anyone registered after the cutoff will not receive a confirmation card

Darren Payer



MEMORANDUM

TO: Lancaster County Board & Commissions
Airport Commission
Assessment Appeals
Community Relations Commission
Construction Board of Appeals
County Transportation Committee
Fire Commission
Health & Wellness Commission
Historical Commission
Indian Land Fire District Board
Planning Commission
Joint Recreation Commission
Library Board
Zoning Appeals
Pleasant Valley Fire District Board
Fire Code Appeals Board

FROM: Debbie C. Hardin, Clerk to Council

DATE: March 14, 2016

SUBJECT: BOARD MEMBER OF THE YEAR

The Lancaster County Council would like to recognize the volunteers who so generously give of their time and talents to serve on the Lancaster County Boards and Commissions. Again this year, instead of a dinner, we will be giving gift cards to each board member. These will be delivered to your board during the month of June. Each committee member will need to sign for their gift card.

Also, we will recognize the Board Member of the Year at a dinner that the nominees, a guest and the Chair of each Board or Committee will be invited to attend. This dinner will be June 9th at 6:00 p.m. in the Historic Courthouse. Each of you work very hard and we are thankful for the time and dedication it takes to serve. **Please nominate someone from your Board or Commission.**

Return the form to Debbie Hardin, Clerk to Council, P. O. Box 1809, Lancaster 29721. The deadline for entries is Monday, April 25th.

Enclosure

LANCASTER COUNTY
BOARD MEMBER OF THE YEAR NOMINATION
2016

DATE _____

FULL NAME OF NOMINEE _____

BOARD OR COMMISSION _____

YEARS SERVED (if known) _____

NOMINATED BY _____

WHY DO YOU THINK THIS PERSON DESERVES TO BE NAMED LANCASTER COUNTY BOARD MEMBER OF THE YEAR BY THE LANCASTER COUNTY COUNCIL? (Use second sheet to complete your narration.)

OTHER COMMENTS:

Complete and return this form no later than Monday, April 25, 2016 to Debbie Hardin, Clerk to Council, P. O. Box 1809, Lancaster, SC 29721. All nominees will be recognized during a dinner to be held on June 9, 2016



LANCASTER COUNTY FIRE RESCUE



FIRE PREVENTION MATERIALS 2016

<u>ITEM</u>	<u>PRODUCT #</u>	<u>QUANTITY</u>
Today's Heroes Coloring Book*	125	2500
Fire Safety Fun Book*	160	1000
Pencil Top Fire Safety Erasers	372	1000
Heat Changing Pencils	131	2000
Fire Safety Awareness Bands	898	250
Fire Hats (Red)	069	150
Fire Safety Flyers 9"	216	250
Fire Safety Sticker Rolls	519	25

*The Today's Heroes Coloring Books and the Fire Safety Fun Books will be imprinted with the following:

LANCASTER COUNTY FIRE RESCUE



Alert-All Corp.
 164 Orlan Road
 New Holland, PA 17557

Phone: (800) 253-7825
 Fax: (800) 445-7253

PROPOSAL

Proposal ID	Date
14511	3/22/2016
Sales Person	Page
ERIN	1 of 1

Proposal To:

LANCASTER COUNTY FIRE SERVICE
 PO BOX 1809
 208 W GAY ST
 LANCASTER, SC 29721

Phone (803) 283-8888
 Fax (803) 283-6333
 Attention DOUG SPINKS
 C/O

Description: FIRE PREVENTION MATERIALS

Quantity	Item ID	Description	Unit	Amount
2,500	1251	TODAY'S HEROES COLORING BOOK - IMPRINTED 3-5 DAYS PRODUCTION	0.410	1,025.00
1,000	1601	IMP. TODAY'S HEROES ACTIVITY BOOK 3-5 DAYS PRODUCTION	0.410	410.00
1,000	372	ASSORTED FIRE SAFETY ERASERS	0.200	200.00
2,000	131	HEAT CHANGE STOP DROP AND ROLL PENCIL	0.240	480.00
250	898	YELLOW - PRACTICE FIRE EXIT DRILLS GLOW BAND	0.810	202.50
150	069RN	NEW - RED FIRE HAT W / WHITE LEATHER SHIELD No Snap	0.730	109.50
250	216	CALI FIRE PUP FLYER	1.140	285.00
25	519	ASSORTED FIRE SAFETY ROLL STICKERS	10.000	250.00
1	646F	FREE -- FIRE SAFETY STICKER PACK OF 50		
	SHIP	FREE UPS GROUND SHIPPING		

YOUR SAVINGS USING OUR FREE SHIPPING TOTALED \$355.44

Please allow 3-5 days for production plus delivery time for the Imprinted Coloring Books
 Imprint information for Imprinted Coloring Books
 Line 1: LANCASTER COUNTY FIRE RESCUE

If you have any questions regarding your proposal or would like to make any changes, please feel free to contact me.

Thank you for the opportunity to provide you with a quote for your fire prevention needs.

Sincerely,

Erin Carty
 Customer Service
 800-253-7825
 erin@alertall.com

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted.
Proposal is valid until April 21, 2016

Signature _____

Date _____

Subtotal	2,962.00
Tax	0.00
Total	2,962.00

Brush Truck 2016 Results

<u>Station:</u>	<u>Brush Truck In service</u>	<u>Square Miles Points</u>	<u>Fire Calls Points</u>	<u>Population Density</u>	<u>District Character</u>	<u>Total:</u>	<u>Ranking</u>	<u>County Owned Truck Status</u>	<u>Winner</u>
Antioch	5	3	3	6	2	19	6th	Truck	
Bell Town	0	8	1	8	3	20	5th	Truck	Winner
Buford	5	3	2	7	3	20	5th	Truck	
Camp Creek	0	2	2	7	2	13	11th	Truck	
Charlotte Rd. Van Wyck	5	4	2	8	3	22	3rd	Truck	1st Runner Up
Elgin	5	2	2	6	2	17	7th	Truck	
Flat Creek	5	8	2	8	3	26	1st	Truck	
Gooches	5	2	4	3	1	15	9th	Truck	4th Runner Up
Heath Springs	5	6	2	8	2	23	2nd	Truck	
Indian Land	5	3	3	4	2	17	7th	Truck	
Kershaw	5	5	3	7	2	22	3rd	Truck	
McDonald Green	0	3	2	6	2	13	11th	Truck	
Pleasant Valley	5	2	3	4	2	16	8th	Truck	2nd Runner Up
Rich Hill	5	3	2	8	3	21	4th	Truck	
Riverside	0	3	2	8	3	16	8th	Truck	3rd Runner Up
Shiloh Zion	0	3	2	7	2	14	10th	Truck	5th Runner Up
Tradesville	5	3	1	8	3	20	5th	Truck	
Unity	5	2	1	8	3	19	6th	Truck	
Lancaster City	5	1	3	1	1	11	12th		