

Lancaster County Fire Commission
Regular Meeting Minutes
March 3, 2016

The March meeting of the Lancaster County Fire Commission was held on Thursday, March 3, 2016 at the Lancaster County EOC at 111 Covenant Place at 7:00 p.m. Freedom of Information Act requirements were met by fax notification to The Lancaster News, The Herald, Kershaw News Era, Learn TV and Fort Mill Times. The agenda was also posted on the bulletin boards at the Lancaster County Administration Building and the EOC on Friday, February 26, 2016.

Chairman Timmy Baker called the meeting to order at 7:00 p.m. Justin McLellan gave the invocation.

Fire Commission Members:

Antioch – Ken Helms *
Bell Town – Timmy Baker *
Buford – Rocky Hudson *
Camp Creek – Matt Baker
Charlotte Rd/Van Wyck – Craig Roof *
Elgin – Brooks Faulkenberry *
Flat Creek – Ken Sims *
Gooch's – Terry Ward *
Heath Springs – Tracy Benton; Alternate – Patrick Helms *
Indian Land – Chris Kimble; Alternate – Chris Miller *
Kershaw – Tracy Caldwell *
Lancaster – Tom Lever *
McDonald Green – C. J. Addison
Pleasant Valley – Greg Nicholson *
Rich Hill – Scott Barton
Riverside – Adrian Caskey *
Shiloh-Zion – Justin McLellan *
Tradesville – Marvin Catoe *
Unity – Jay Hayes
F-1 – Darren Player *
F-2 – Keith Wilson *
F-3 – Doug Spinks *
F-4 – Billy Lloyd *
F-6 – Britt Blackmon
F-7 – Nathan Wall
F-9 – Tony Gainer *
F-10 – Stephen Blackwelder
Administrative Assistant – Donna Greene *
* - Members Present

Visitors: Steve Willis, Lancaster County Administrator; Bill Parker – Indian Land Fee District Board; Linn Pigg, Kershaw Fire Department

Visitor's Comments: Steve Willis wanted to let the Fire Commission know that he will recommend a flat budget with no increases for next year's budget.

Approval of February 4, 2016 Minutes – Justin McLellan made a motion to approve the minutes as written. Greg Nicholson seconded the motion, which received unanimous approval.

Information Items:

- Grants Update – Darren Player stated there was no update.
- Training Report – Doug Spinks reported to the Commission:
 - Southeastern Fire School enrollment is open for March 19 & 20 at the main campus of SC Fire Academy. No dorms are available (all rooms are blocked).
 - Working Fire Ops for Firefighters & Incident Commanders is full.
 - Surviving the Mayday has been cancelled.
 - Aircraft Rescue Firefighters and Origin & Cause for the First-In Firefighter – both have four (4) seats remaining.
 - School Bus Extrication has one (1) seat remaining.
 - IFC Plan Review has one (1) seat remaining.
 - County SCFA Catalog Courses:
Completed classes: Hazmat Ops (1/23/2016); ICS (1/31/2016); FF I (2/27/2016); I-400 (2/27/2016). Classes in session: Fundamentals of Firefighting ends 4/2/2016. Upcoming classes: Fire Service Supervision at Flat Creek FD on March 5-6; Aircraft Rescue Firefighting at Rich Hill FD on March 12-13; Rope Rescue Ops at Kershaw FD on March 29 – April 3; Leadership I at Indian Land on April 23-24; Aerial Ops at Pleasant Valley FD on May 14-21.
 - Request Classes: I-300 has been requested by the Sheriff's Office. It will be held at the EOC on March 15 & 17 from 8:30 to 5.
 - School Bus Extrication will be rescheduled when we acquire the buses.
 - Training Officers should be submitting a list of training classes from their stations for the next six months. Deadline for submission of these classes is March 17 at the Training Officers Association Meeting. The final list is due to the Regional Coordinator by April 1.
 - AED Maintenance will be held at EMS station 1 off Pageland Hwy on March 8th and 9th starting at 9:30. The daytime firefighters will be available to assist. Please contact Captain Ken Walters as soon as possible to make arrangements if your station needs assistance.

Brooks Faulkenberry arrived at 7:06.

- Discussion of the 2016 Officer Training Requirements (see attached) – the attached spreadsheet shows where each officer stands in relation to the Officer educational requirements prescribed in SOGs 101.01 and 402.04. The information comes from the training records maintained by the staff, the SCFA Fire Portal transcripts and FireHouse. Some points for reference:
 - If a member had I-100, I-200, I-700 and I-800, along with one of the ICS classes (2137, 2146 or 2147), then the ICS class would count as an Officer requirement. This is based on Fire Commission's discussion and vote in the February meeting.
 - The SOGs don't address several classes that may be counted towards the Officer requirements. Courses such as Fire Chief 101, Instructor I/II, Chief Fire Officer, Improving Tactical Decision Making, the Spartanburg Burn Findings, Chief's Role at Structure Fires and several more. The SOGs stated that the

Lancaster County Fire Rescue Training Division will approve any training outside the specifically stated courses. Training Staff Recommendation: a decision on the applicability of training outside the scope of the SOG to be considered as an acceptable Officer education class be made by either the whole Fire Commission or a committee of the Fire Commission with a recommendation from the Training Division.

- Maintenance Report – Billy Lloyd stated the monthly maintenance reports have been placed on the table. He stated an extra document has been included to show the Commissioners other maintenance performed in the office from volunteers needing batteries, etc.
- Budget Detail Account Inquiry – Darren Player stated the information is provided in the package. If anyone has any questions, please let him know and he will respond.

Action Items:

1. Discussion concerning Volunteer Nomination for Board Member of the Year – Darren Player stated this nomination has historically been requested in April. The Commission may take action tonight or wait until next month's meeting. No action taken.
2. Discussion concerning Results of Semi-Annual Information Request – Keith Wilson stated all fire departments have submitted their information. No action taken.
3. Discussion concerning Top Three (3) Members in Training for Myrtle Beach Trip – Doug Spinks stated the top five (5) individuals in training hours for 2015 are #1, Chris Miller, Indian Land Fire Department, with 211.5 hours; #2, Preston Davis, Antioch Fire Department, with 197 hours; #3, Dillon Garris, Rich Hill Fire Department, with 190 hours; #4, Luke Simons, Indian Land Fire Department, with 180 hours; #5, David Spence, Indian Land Fire Department, with 173.5 hours. The top three (3) will be awarded a trip to the 2016 South Carolina Fire Rescue Conference, pending Fire Commission approval. Brooks Faulkenberry made a motion to award the trip to the top three (3) members. Greg Nicholson seconded the motion which received unanimous approval. Doug stated if for some reason any of the three cannot attend the trip, it will be offered to the next top training member.
4. Discussion concerning Fire Apparatus Purchase – Darren Player and Billy Lloyd stated they received an email on March 2nd from Chris Harris, Spartan Fire Apparatus, regarding the pre-construction trip for all apparatus in April. As soon as the information is received, Billy will contact members of the Apparatus and Equipment Committee to see who is interested in going. Please let the fire departments know they need to begin making decisions on lettering and decals for each fire apparatus. No action taken.
5. Discussion concerning Recruitment Retention Grant Update – Keith Wilson stated it is important that all paperwork handed out from Fire Commission meetings, Fire Chiefs' meetings and Training Officer meetings be returned by the deadlines. Very few items have been returned on time: t-shirt order forms, Chiefs' questionnaires, production member involvement forms, etc. This has resulted in problems, delays and confusion for volunteers as well as staff. Previous forms handed out have been a gauge of communication levels, as well as when visiting stations and speaking to members of departments. Many have no clue what Nate is talking about when he is following up with them about information given out at those meetings. Please remember a Commissioner's role is vital in transferring important information to all members of your fire department. In the near future, if forms are not

returned by the specified deadlines for FEMA regulated portions of the grant (incentive purchase orders from members), our hands are tied and individuals and stations will not receive these incentives. With this being said, the following departments have outstanding questionnaire forms: Antioch, Buford, Charlotte Rd/Van Wyck, Elgin and Tradesville. Awards and Recognition: We will be awarding a Firefighter of the Year. Each station will be given a perpetual plaque for their wall and one will be located at the EOC. Members who are acknowledged by their departments for Firefighter of the Year will be submitted to the Recruitment and Retention Committee, who will vote on the County Volunteer Firefighter of the Year. The departments will be responsible for supplying their own engraved name plates each year for their perpetual plaques at their stations and the County Volunteer Firefighter of the Year will be mounted on the perpetual plaque at the EOC. Production: Thank you to all members who have participated in the filming so far. Day 1 was successful, the weather was great and the film crew obtained a lot of great video. Day 2 will be filmed this weekend, including interviews, water rescue scenes and a structure fire scene. There will be another day of interviews and filming at various locations but it has not been scheduled at this time. The newsletter is currently on the back burner until the video production and radio segments are completed. We had a meeting with the company designing the website this week to finalize content and designs. All media advertising and website are on schedule at this point and will be released by April 22nd, as intended. Someone asked if tuition would be reimbursed for the volunteers under the grant and Patrick Helms stated they had not received an answer from FEMA on this matter. No action taken.

6. Discussion concerning New Radio System – Darren Player stated Chris Nunnery informed him there are nine (9) tower sites with one located on the edge of the county. County Council has committed two million dollars to help buy steel, land, etc. This amount is anticipated from what is left on the Courthouse bond. Darren stated that Chris Nunnery is planning on attending the April meeting to present what decisions are needed. No action taken.
7. Discussion concerning Rescue Transition (See Attached) – Keith Wilson stated the application with agility test is provided on the table for review. After discussions, it was recommended that Water Ops or swimming test be added as part of the agility test for water rescue team. Greg Nicholson asked if the paid part-time firefighters could apply for the Rescue Team. Darren Player stated they could but because they are not volunteers and funding is limited this year, Pleasant Valley would have to provide funding for the gear. Brooks Faulkenberry made a motion to add Water Ops or swimming test to the application process and approve. Greg Nicholson seconded which received unanimous approval.
8. Discussion concerning Fire Commission Budget – Darren Player stated next year’s budget will be tight. The Public Safety Committee has received the proposed budget. No action taken.
9. Discussion concerning Approval of Fire Department AFG Grants (See Attached) – Darren Player stated the Commission needs to approve the FY 2015 AFG Grant Request list and send to County Council for the match, if the grants are awarded. Patrick Helms stated the regional radio grant through FEMA is based on funding FEMA would pay for radios and is typically less than what the County would pay for a radio. Tom Lever made a motion to approve the list as presented and forward to Council for the match. Justin McLellan seconded the motion which received unanimous approval.
10. Standing Committee Reports:
Standard Operating Guideline Committee – No report
Strategic Planning and Governmental Operations Committee – No report

Apparatus and Equipment Committee – No report
Budget Planning & Appropriations Committee – No report
Personnel and Interagency Relations Committee – No report

11. Commissioner Comments:

McDonald Green FD BBQ will be held Saturday, March 5.

Elgin FD BBQ will be held March 18 and 19.

Bell Town Benefit for Mitchell Bell, son of volunteer Scott Bell will be held March 12.

Keith Wilson reminded the Commission that firefighters struggling with issues on calls and dealing with personal problems that First Sun EAP is available and you should contact the office staff for assistance. Also, the FAST TEAM is offered through SCFF Association.

Chairman Baker adjourned the meeting at 8:30 am.

For the Commission,
Britt Blackmon

Lancaster County Fire Rescue Officer Training Requirements 2016

Sta.	Position	Member	Rank	Basic FF	FFI	FFII	Officer	Officer	Officer	Instruct.	Officer I	Officer II	NIMS
1	1	Joe Ormand Jr.	Chief	X			X	X	X				YES
	2	Phillip Hall	Batt Chief	X			X	X					YES
	3	Eric Flynn	Dep Chief			X	X	X	X	X			YES
	4	Chris Adams	Captain	X			X	X					YES
	5	John T. Sims	Captain		X		X	X					YES
	6	Jeremy Taylor	Captain	X			X	X					YES
	7	Ken Helms	Lieutenant		X		X						YES
	8	Preston Davis	Lieutenant			X	X	X					YES
2	1	Tony Gainer	Chief			X	X	X	X	X	X	X	YES
	2	Howard Gainer	Asst. Chief	X			X	X					YES
	3	Darren Player	Asst. Chief			X	X	X	X	X	X	X	YES
	4	Timmy Baker	Captain			X	X	X	X	X	X		YES
	5	Bobby Baker	Captain	X			X	X					YES
	6	Jamie Gainer	Lieutenant			X	X						YES
	7	Brandon Thompson	Lieutenant			X	X	X					YES
	8	Boby Knight	Lieutenant			X	X	X	X	X	X		YES
	9	Melvin Gainer	Lieutenant/SO	X									YES
3	1	William Morris	Chief			X	X	X	X	X	X		YES
	2	Perry Clanton	Asst. Chief			X	X	X	X	X			YES
	3	Robert Couch	Captain			X	X	X	X	X			YES
	4	Rocky Hudson	Lieutenant		X		X						YES
	5	Daryl Dube	Lieutenant		X		X	X					YES
	6	Robbie Clanton	Lieutenant		X		X			X			YES

Lancaster County Fire Rescue Officer Training Requirements 2016

Sta.	Position	Member		Basic FF	FFI	FFII	Officer	Officer	Officer	Instruct.	Officer I	Officer II	NIMS
8	1	Wayne Bryson	Chief	X			X	X	X				YES
	2	Randy Hardin	Asst. Chief		X		X	X	X				YES
	3	Jacky Blalock	Asst. Chief		X		X	X	X				YES
	4	Terry Ward	Captain		X		X	X	X				YES
	5	Claude Ellis	Captain			X	X	X	X				YES
	6	Linn Pigg	Lieutenant			X	X	X	X	X			YES
	7	Sue Bryson Pigg	Lieutenant	X			X	X	X	X			YES
	8	Ira Cooper	Lieutenant		X		X	X	X				YES
	9	Ken Harrison	Lieutenant			X	X	X	X				NO
9	1	Patrick Helms	Chief			X	X	X	X	X	X	X	YES
	2	Johnathon Payne	Asst. Chief			X	X	X	X				YES
	5	Tim Deaton	Lieutenant			X	X	X	X				YES
	6	Tracy Benton	Lieutenant	X			X	X	X	X			YES
10	1	Tom Pickard	Chief			X	X	X	X	X	X	X	YES
	2	Slawomir Piotrowski	Asst. Chief			X	X	X	X	X	X	X	YES
	3	David Spence	Captain			X	X	X	X				YES
	7	Bobby Bellflower	Lieutenant			X	X	X	X	X	X	X	YES
	9	David Sommers	Lieutenant	X			X	X	X				YES
11	1	Doug Spinks	Chief			X	X	X	X	X	X	X	YES
	2	Morris Russell	Dep Chief			X	X	X	X	X	X	X	YES
	3	Jeremy Sims	Asst Chief			X	X	X	X				NO
	4	Mike Gardner	Captain		X		X	X	X				YES
	5	Larry Ammons	Captain			X	X	X	X				YES
	6	Brett Lucas	Captain			X	X	X	X	X	X	X	YES
	7	Brad Sowell	Lieutenant		X		X	X	X				YES
	8	Stuart Barfield	Lieutenant			X	X	X	X				YES
	9	Tracy Caldwell	Lieutenant			X	X	X	X				YES

Lancaster County Fire Rescue Officer Training Requirements 2016

Sta.	Position	Member	Basic FF	FFI	FFII	Officer	Officer	Officer	Instruct.	Officer I	Officer II	NIMS
12	1	Butch Ghent			X	X	X	X	X	X		YES
	2	Clint Sowell			X	X	X	X	X	X		YES
	3	CJ Addison			X	X	X	X				YES
	4	Jarvis Driggers			X	X	X	X				YES
	5	Phil Pegram			X	X	X	X	X	X		YES
	6	Tristian Moser	X			X	X	X				YES
	7	Randall Reynolds			X	X	X	X	X			NO
14	1	Greg Nicholson			X	X	X	X	X	X		YES
	2	Stephen Blackwelder			X	X	X	X	X	X	X	YES
	3	Michael Kirkpatrick			X	X	X	X	X	X		NO
	4	Jonah Smith			X	X	X	X	X	X		NO
	5	Josh Honeycutt			X	X	X	X				YES
	6	Chris Davis			X	X	X	X				YES
	7	Reid Whiteside			X	X	X	X				NO
	9	Paul Blackwelder			X	X	X	X				YES
15	1	Leonard Sims	X			X	X	X	X	X		YES
	2	Stacy Roberts			X	X	X	X	X	X		YES
	3	CF Truesdale			X	X	X	X	X			YES
	4	Scott Barton			X	X	X	X				YES
	5	Jay Spray			X	X	X	X				YES
	6	Andy Sims			X	X	X	X				YES
	7	Josh Morris			X	X	X	X				YES
16	1	Steve Gardner		X		X	X	X				YES
	2	Adrian Caskey			X	X	X	X				YES
	3	Christopher Gardner		X		X	X	X				YES
	4	David Freeman			X	X	X	X				NO
	5	Brandon Coker	X			X	X	X				YES

**Lancaster County Fire Rescue
RESCUE TEAM APPLICANT INFORMATION**

Position / Assignment Requested _____

Name _____

Address _____

City / Town _____ State _____ ZIP _____

EMAIL _____

MEMBER INFORMATION

Medical Problems _____ Blood Type _____

Allergies _____

Fire Department _____

NOTE: Please submit any rescue certifications not on file at the Lancaster County Fire Rescue Office

NOTIFICATION INFORMATION

Home Phone _____ Work Phone _____

Cell Phone _____ Other _____

EMPLOYER INFORMATION

Employer _____ Position _____

Employer Address _____

City / Town _____ State _____ ZIP _____

LANCASTER COUNTY FIRE RESCUE OFFICE USE ONLY

Date Reviewed _____ Current Physical – Y / N Current Fit Test – Y / N

Firefighter Training Level _____ Service Years _____

Physical Agility Test Date _____ Pass – Y / N Tested by _____

PIRC Review Date _____ Approved – Y / N

Lancaster County Fire Rescue RESCUE TEAM Agility Test

In order for rescue personnel to safely and effectively carry out a rescue mission, each member must be relied upon to perform sustained, strenuous physical task under difficult and dangerous conditions.

This evaluation measures minimal requirements. Fire Rescue members who cannot successfully complete each part of the evaluation could quickly become a liability in a rescue environment. This evaluation has been designed to validate mission-related tasks and has been tested to ensure that it does not exclude or adversely impact any age, gender or ethnic groups.

The Rescue agility test shall be set up in stations with minimal down time between each station. Member shall get two attempts to complete all station without stopping or resting.

	Yes Without limitations	Yes with limitation	No
Crawl through a 20-foot long culvert. Upon reaching the other end, crawl backwards through the tube, returning to the point of entry.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ascend an extended 35 foot extension ladder, to a position you can touch the top rung, descend to the ground.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pick up a box, loaded to a gross weight of 50 pounds, and carry it a distance of 200 feet over a smooth, level concrete or asphalt surface without putting the load down.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Remove a 48-pound hydraulic rescue tool from the lift gate of a truck, set the tool on the ground and then return the tool to the lift gate ten (10) times in two minutes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walk the length of an elevated, 12 foot long, 4"X4" beam without stepping off.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A check in the "yes without limitations" column indicates the member is medically capable of performing such task.

A check in the "yes with limitations" column indicates the member is medically capable of performing such task with limitations. This box should be checked if the member has a condition that is controlled by medication.

A check in the "no" column indicates the member medically cannot perform the critical task in a safe and efficient manner due to a medical or physical condition.

FY 2015 AFG Grant Request

FD Name	Grant Number	Description	Total Amount	Federal Share	Local Match
				95%	5%
Heath Springs	EMW-2015-FO-01381	Firefighting Equipment	\$20,163.00	\$19,203.00	\$960.00
Heath Springs	EMW-2015-FO-00118	Regional Radio (Stations: 9, 15, 7)	\$163,809.00	\$156,009.00	\$7,800.00
Indian Land	EMW-2015-FO-03974	Firefighting Equipment	\$24,900.00	\$23,715.00	\$1,185.00
Kershaw	EMW-2015-FV-01352	Firefighting Vehicle (Rescue)	\$300,000.00	\$285,715.00	\$14,285.00
McDonald Greene	EMW-2015-FO-00143	Regional Radio (Stations: 2, 8, 12)	\$116,005.00	\$110,481.00	\$5,524.00
Rich Hill	EWM-2015-FO-05539	Firefighting Equipment	\$24,996.00	\$23,806.00	\$1,190.00
Tradesville	EMW-2015-FV-02473	Firefighting Vehicle (Tanker)	\$290,626.00	\$276,787.00	\$13,839.00
TOTAL			\$940,499.00	\$895,716.00	\$44,783.00