

Lancaster County Fire Commission
Regular Meeting Minutes
October 6, 2016

The October meeting of the Lancaster County Fire Commission was held on Thursday, October 6, 2016 at the Lancaster County EOC at 111 Covenant Place at 7:00 p.m. Freedom of Information Act requirements were met by fax notification to The Lancaster News, The Herald, Kershaw News Era, Learn TV and Fort Mill Times. The agenda was also posted on the bulletin boards at the Lancaster County Administration Building and the EOC on Friday, September 30, 2016.

Chairman Rocky Hudson called the meeting to order at 7:00 p.m. and gave the invocation.

Fire Commission Members:

Antioch – Ken Helms *
Bell Town – Jamie Gainer *
Buford – Rocky Hudson *
Camp Creek – Jessie Dobson
Charlotte Rd/Van Wyck – Craig Roof *
Elgin – Richard Vawter *
Flat Creek – Ken Sims *
Gooch's – Terry Ward *
Heath Springs – Alex Parker *
Indian Land – Raymond Griffin *
Kershaw – Tracy Caldwell *
Lancaster – Tom Lever *
McDonald Green – Butch Ghent *
Pleasant Valley – Michael Kirkpatrick *
Rich Hill – Scott Barton; Alternate – C.F. Truesdale *
Riverside – Stephen Gardner *
Shiloh-Zion – Justin McLellan *
Tradesville – Marvin Catoe *
Unity – Jay Hayes *
F-1 – Darren Player *
F-2 – Keith Wilson *
F-3 – Doug Spinks *
F-4 – Billy Lloyd *
F-6 – Britt Blackmon
F-7 – Nathan Wall *
F-9 – Tony Gainer *
F-10 – Stephen Blackwelder
Administrative Assistant – Donna Greene *
* - Members Present

Visitors: Chris Nunnery, 911 Communications; Morris Russell, Kershaw Fire Department; Sergio Matte, Antioch Fire Department

Visitor's Comments: Morris Russell stated that Kershaw Fire Department has some concerns with things happening in the Fire Service office. #1 – Radio system coverage maps; #2 – Recruitment and Retention catalog had no input from the Fire Commission; #3 – Communication with the fire departments. There was a swift water training class arranged and a member was notified on Thursday

that he would be leaving on Sunday: fire departments received a six (6) day notice on pump testing; and fire departments received a six (6) day notice for what truck to bring to the Fire Expo. He also stated there are maintenance requests from Kershaw Fire Department that are two (2) years old. He asked the Fire Commission to look into the planning and communication problems.

Approval of September 1, 2016 Minutes – Justin McLellan made a motion to approve the minutes as written. Stephen Gardner seconded the motion, which received unanimous approval.

Information Items:

- Grants Update – Darren Player stated Rich Hill’s grant would be placed on County Council’s agenda. County Council approved the 5% match for McDonald Green’s grant. He stated there was nothing new to report on other grants.
- Training Report – Doug Spinks reported to the Commission:

A. SCFA

1. County SCFA Catalog Courses

- Completed classes: Pump Ops I finished on September 18 and 7 out of 9 passed. Traffic Incident Management finished on September 20 and 58 people attended this training. Leadership I finished on September 25 and 12 out of 13 passed; there was one no show. Wildland Firefighting finished on October 2 and 11 out of 12 passed; one received an Incomplete due to illness.
- Scheduled classes: The list is provided in the Commissioner’s packets. Please encourage your members to enroll in classes. Arson Detection in Kershaw on October 18 – 23 with 21 registered; FF II at the EOC on October 29 – November 13 with 16 registered. Incident Safety Officer in Indian Land on November 5 – 6 with 8 registered.
- High School Program: We currently have 13 students enrolled in the Basic Course and 7 enrolled in the Advanced Course (lost 1 more due to academic requirements for graduation). Basic Course students are currently working on 1152 and the Advanced Course students are working on Firefighter I. The Basic Course students will be doing their written test on December 8 and the burn at the SCFA on December 9. The Advanced Course students will be doing their written test on December 1 and their skills on December 2.
- Cancelled classes: The Firefighter II at Rich Hill cancelled due to low enrollment.

2. Request Classes: None at this time.

B. Rescue Training

1. School Bus Extrication, Hands-on will be October 28, 29 and 30. Large Truck will be reviewed in the January to June 2017 timeframe.

C. Other

1. First Responder Course – MFR class is currently in session at EMS 1. Class will test and perform practical skills on November 3. The class had 2 no shows.
2. Request through the Training Officer’s Association for FEMA Student ID numbers. Please help get the word out to your membership and assist your Training Officer in getting the numbers turned in to the Training Office. The requested deadline is the Training Officer’s meeting on December 15th.
3. Request for classes for the next six months of SCFA training. This was pushed down through the Training Officer’s Association in their September meeting. The deadline is

October 20th Training Officers Meeting. If there are classes your stations would like, please forward this back through your Training Officers with dates.

- Maintenance Report – Billy Lloyd stated reports have been passed out. He explained the lack of communication regarding the pump testing was due to the Fire Commission had to approve before notice could be sent; he also explained the scheduling of the pump testing was also worked around the trips for the new truck inspections. He stated engine 501 has a problem with the turbo. Darren Player addressed the fire departments will see a difference once Philip Pegram gets started; he was hired in July. He stated we have seen a lot of truck issues with large problems which take priority. Michael Kirkpatrick stated Pleasant Valley also has issues that are being stacked up and asked if Maintenance department could send some form of communication regarding the issues so the fire departments know they are addressed. Darren stated the office can take care of communications.
- Budget Detail Account Inquiry – Darren Player stated the information is provided in the package. If anyone has any questions, please let him know and he will respond.

Action Items:

1. Discussion concerning Approval of 2017 Meeting Dates (See Attached) – Chairman Rocky Hudson reviewed the 2017 dates and stated the Fire Commission needs to decide on the July meeting date. Butch Ghent made a motion to move the July meeting to June 29, 2017. Ken Helms seconded the motion which passed with unanimous approval.
2. Discussion concerning Radio System – Darren Player stated that no one had any information about the radio system at the last meeting. Chris Nunnery stated that Steve Willis provided the newspaper with information regarding the radio system. Chris Nunnery provided the Fire Commission with information. He reviewed the information regarding insurance coverage under the drafted policy by Lancaster County. He stated all repairs will be handled by 911 Communications paid by Lancaster County. He stated there will be a review when equipment is lost or damaged and depending on the findings, will determine who's responsible for the equipment repair or replacement. He stated the goal is still 95% coverage on portable radios. He reviewed the coverage map. Chris also stated that based on numbers he received from Fire Rescue, he believes all firefighters will receive a radio. He stated 911 has planned for 1200 subscribers for 10 to 12 years with 48 talk groups. The OPS channels are going to be recorded and TAC channels will not be recorded. 911 will simulcast on VHF with EMS and Fire being dispatched on same VHF channel. The Emergency button activation redirects the user radio to (Channel 16) in the talk group zone you are located within, opens the radio transmit function so that no keying of the mic is necessary and at the same time alerts "Dispatch" by taking the volume on all consoles to maximum as well as displaying the alert on all monitor screens in the dispatch center. He stated the goal of January 2017 may be pushed out to April 2017. No action taken. (See attached handouts given out at the meeting)
3. Discussion concerning Fire Apparatus Purchase – Billy Lloyd stated all final drawings need to be signed by the Fire Chief. There will be an inspection trip next week. Driver training has been set up for new engines. Billy stated he will work with each station about training on new pumps. He stated not to rush with putting equipment on trucks and think about where the equipment will best work. Seven (7) trucks that are all red in color will be the first ones rolling into Lancaster County. October 24 – 27 will be the second inspection trip and the third inspection trip should be the week before Thanksgiving. He hopes to have all trucks by mid-December. No action taken.

4. Discussion concerning Driver Training for New Engines (See Attached) – Doug Spinks stated the information regarding driver training is in the package. He reviewed what the course will detail. There are three locations and two dates set per site. Those stations receiving custom cabs should send members for this training. Please remember the members must be 21 years of age. Please send in registration forms for the training. No action taken.
5. Discussion concerning Recruitment Retention Grant Update – Darren Player stated there are some questions about how the money will be disbursed. The tax form 1099 solves issue of being an employee but those members who are part-time can't complete the 1099 form. He stated it turns out that everything is taxable and what we initially thought, is not the case with the Internal Revenue Service. He stated that we spoke with FEMA and they have approved a stipend for service, which is not a salary. He stated the county is researching the method of payment that will be compliant with the law, both tax law and labor law.

Nathan Wall stated posters and brochures have been provided on the table for you to take back to your departments. He stated that he needs a digital image of each fire department's patch or an email stating it is ok to use a generic patch. He will send this request to the Fire Chiefs. Darren Player stated the need to have the grant committee under the Fire Commission. No action taken.

6. Discussion concerning Fire Commission Budget – Darren Player stated there are several areas where equipment is needed. He doesn't have the amounts at this time but once he receives the quotes, he will bring the information back to the Commission for approval. No action taken.
7. Discussion concerning Approval of Fire Department AFG Grants – Darren Player stated there are no new grants at this time.
8. Standing Committee Reports:
 - Standard Operating Guideline Committee** – Michael Kirkpatrick asked for an SOG dealing with an Active Shooter. Darren Player stated we will work with the Public Safety and Homeland Security Committee to get an SOG established.
 - Strategic Planning and Governmental Operations Committee** – Tom Lever stated the Committee is leaning toward firefighters responding to 5% of calls or at the Chief's discretion regarding radios. He requested feedback from the Fire Commission.
 - Apparatus and Equipment Committee** – No report. Darren Player reminded the Commissioners that the yearly equipment certificates is due to the State on October 31 for 1% participation.
 - Budget Planning & Appropriations Committee** – No report
 - Personnel and Interagency Relations Committee** – No report.
9. Fire Prevention Materials for Schools – Doug Spinks stated the Fire Prevention materials for the schools are provided tonight. Please get your supplies and let the Training Department know if you need anything additional.

10. Commissioner Comments: Darren Player discussed Hurricane Matthew.

Justin McLellan made a motion to adjourn with a second from Raymond Griffin. The meeting adjourned at 9:15.

*For the Commission,
Donna Greene*

**Minutes of the Lancaster County Fire Rescue Training Officer's Association
September 15, 2016**

Training Officers:

Robbie Clanton	#1 #3 #5 #7	Brandon Thompson	#2 #4 #6 #8
Richard Jackson	#9	Darrell Pigg	#10
Jeremy Sims	#11 #14 #16	Philip Pegram	#12
		Andy Sims	#15
Billy Lloyd	#18	Fred Plyler	#17
	EMS	Richard Cauthen	#19
Danny Deese	City Fire	Doug Spinks	Fire Rescue
		JD McCarley	SCFA

Also present: None

The meeting was called to order at 7:00 pm, September 15, 2015 by Brandon Thompson and opened with prayer by Richard Jackson.

Fred Plyler made a motion to accept the minutes for our current and previous meeting; Robbie Clanton seconded; Motion carried unanimously.

Fred Plyler made a motion to accept the current agenda; Robbie Clanton seconded; Motion carried unanimously.

Training:

JD McCarley presented training on the SCFA Training Portal and the new updates that have been added to the system.

First Responder update:

Doug Spinks passed on information about First Responder class for Phil Polston. Class is at EMS Station 1, there are currently 13 members in the class, and they will test on November 3rd.

SCFA Region 2 Coordinator:

JD McCarley reminded everyone that there is a two week cutoff on all SCFA classes. This is so the SCFA can coordinate with instructors, obtain required books and materials and have necessary location to test. The SCFA is working on the catalog for January to June 2017. Please talk with your neighboring departments and see what classes you would like for 2017.

Visitor Comments: None

Fire Commission Report:

Ladder and pump testing for Lancaster County Apparatus has been completed the week of September 12-16.

Driver Training – Please get with your neighboring stations with a custom cab engine and train on how to properly operate and drive. Pierce will come in and do in-house training for all stations that are getting new CAFS engines.

Old Business:

School Bus Extrication dates will be October 28, 29, and 30th. The location will be at the 15th Street training facility.

Large Truck Extrication discussion has been tabled for January 2017.

Please obtain your department FEMA SID numbers and submit to the EOC to be input into the SCFA Portal. This will streamline getting certificates for members taking classes. There is a form attached to the Training Officers paperwork to aid in this.

Traffic Incident management class will be held at the EOC on September 20, from 1:30 to 4:30, and from 6:30 to 9:30.

New Business:

SCFA course catalog for 2017 – please talk with your station to come up with classes for the upcoming year.

November Meeting – Fred Plyier made and motion to cancel Novembers Training Officers meeting due to holiday and other meeting conflicts, Robbie Clanton seconded, motion approved unanimously.

Rescue Awareness DVD – Please train on Rescue Awareness DVD and document as IST training. This will become an annual training in the IST curriculum.

IST 2016:

Fire and Life Safety Initiatives / Pre Plans

Our next meeting will be October 20th, 2016 at 7:00.

The meeting was adjourned.

Respectfully submitted,

Larry Philip Pegram
Secretary, LCFRTOA

BUDGET REPORT BY DEPARTMENT - EXPENDITURE

Current Period: 08/01/2016 To 08/31/2016

County Of Lancaster

FY 2016-2017

Ideal Remaining Percent: 83 %

Account	Budgeted	Current	Year to Date	Encumbrance	Remaining Balance	PCT
Department: 141 Fire Service						
10-7-141-530-00 Travel, Training, Dues	49,500.00	722.19	902.19	7,615.00	40,982.81	83
10-7-141-540-00 Supplies-General	34,000.00	1,643.50	2,003.60	803.95	31,192.45	92
10-7-141-551-00 Equipment-General	163,000.00	-64.96	-64.96	22,744.95	140,320.01	86
10-7-141-551-45 Equipment-Prot Clothing	55,000.00	5,463.39	5,463.39	19,177.56	30,358.05	55
10-7-141-560-00 Equipment - Capitalized	40,000.00	0.00	0.00	0.00	40,000.00	100
10-7-141-570-00 Utilities-General	165,000.00	10,075.68	20,530.62	0.00	144,469.38	88
10-7-141-590-00 Maintenance-Vehicles	130,000.00	3,147.13	6,458.53	6,086.03	117,455.44	90
10-7-141-590-05 Gasoline	70,000.00	2,752.61	2,752.61	0.00	67,247.39	96
10-7-141-591-00 Maintenance-General	40,000.00	5,377.18	5,616.58	13,418.63	20,964.69	52
10-7-141-600-00 Contractual Services (Cs)	40,000.00	5,209.93	7,959.93	4,640.00	27,400.07	69
10-7-141-650-00 Insurance-General	50,000.00	0.00	38,772.00	0.00	11,228.00	22
10-7-141-690-00 Special Projects	134,249.00	0.00	0.00	0.00	134,249.00	100
10-7-141-691-01 Sp - Promotions	39,000.00	4,357.00	4,357.00	0.00	33,643.00	89
10-7-141-760-00 Matching Funds	38,000.00	-302.63	-302.63	3,859.69	34,442.94	91
10-7-141-771-00 Os - Lease Purchase	230,088.00	0.00	0.00	0.00	230,088.00	100
11-7-141-560-00 Equipment - Capitalized	55,000.00	0.00	0.00	0.00	55,000.00	100
Fire Service Subtotal	331,837.00	38,381.02	94,448.96	78,345.81	1,159,042.23	87

The Lancaster County Fire Commission meets the first Thursday evening each month in the Lancaster County Fire Rescue Office classroom at 111 Covenant Place, Lancaster, S.C. at 7:00 pm.

January	Thursday	January 5, 2017
February	Thursday	February 2, 2017
March	Thursday	March 2, 2017
April	Thursday	April 6, 2017
May	Thursday	May 4, 2017
June	Thursday	June 1, 2017
July	Thursday	June 29, 2017 or July 6, 2017
August	Thursday	August 3, 2017
September	Thursday	September 7, 2017
October	Thursday	October 5, 2017
November	Thursday	November 2, 2017
December	Thursday	December 7, 2017

REGIONAL 800MHz RADIO SYSTEM USER AGREEMENT

WHEREAS, Lancaster County owns and operates a consolidated County-wide 800 MHz Regional Radio System which provides for public safety radio communications ("System"); and

WHEREAS, the parties to this Agreement, as well as other public safety agencies, and public service departments desire to enter into an agreement governing the use and maintenance of the System

WHEREAS, this equipment is for the benefit of all Lancaster County residents, to coordinate interoperability and communications for public safety departments

NOW, THEREFORE, in consideration of the mutual promises and considerations set forth herein, the parties agree as follows:

A. Assignment of Property

1. All radios, mobile and portable, will remain the property of Lancaster County, however will be administered by Lancaster County Public Safety Communications.

This will relieve the issue of departments not allowing the responders to carry while working or volunteering with another agency.

2. Portable radios will be issued to an individual by name to improve accountability in case of an emergency.
3. All mobile radios will carry the agency's assigned vehicle identification number.

B. Annual Operation Fees

All fees associated with the annual operation of the radios will be assumed by the Lancaster County for all radios on the Palmetto System.

C. Maintenance of Field Equipment

1. The Insurance deductible cost associated with lost or stolen radios, or radios that have been damaged due to neglect or misuse will be paid by the department for which it was being used at the time.
 - a. If the radio unit is found to have been damaged as a result of gross negligence, the employing agency will be responsible for documentation and disciplinary action, to include the individual being responsible for payment to replace the unit, based on their policy, if applicable.

2. Lancaster County will carry an insurance policy to ensure that the department will have to meet the insurance deductible and not the full cost of the unit.

D. Radio Programming

1. Programming of the radio units will be solely handled by the Public Safety Communications Department, in order to maintain the security of the templates and the associated encryption codes and keys.
2. All security Levels will be assigned by the agencies and the documentation will be maintained in Communications Department.
3. Each Department will provide a list of who is authorized to change security settings.
4. There is redundancy built into the programming plan thru a partnership with the Palmetto system.

E. Budgeting for the Future

1. All the agencies will work collectively with Lancaster Public Safety Communications to budget for normal replacement and planned growth within their agency. The overall budgeting process will be handled by LCPSC.

***Unit replacement and new hire radios should be able to be covered until July of 2017 with the units in the original purchase from the 1% sales tax.

F. Current Radios

1. All current radios on the Palmetto system that are expected to be covered under the annual cost of the County's blanket contract will need to be reprogrammed and issued a new radio ID. These radios will fall under the management of Lancaster County. The ownership of these units will not change but will be figured into the distribution of radios into the fleet.

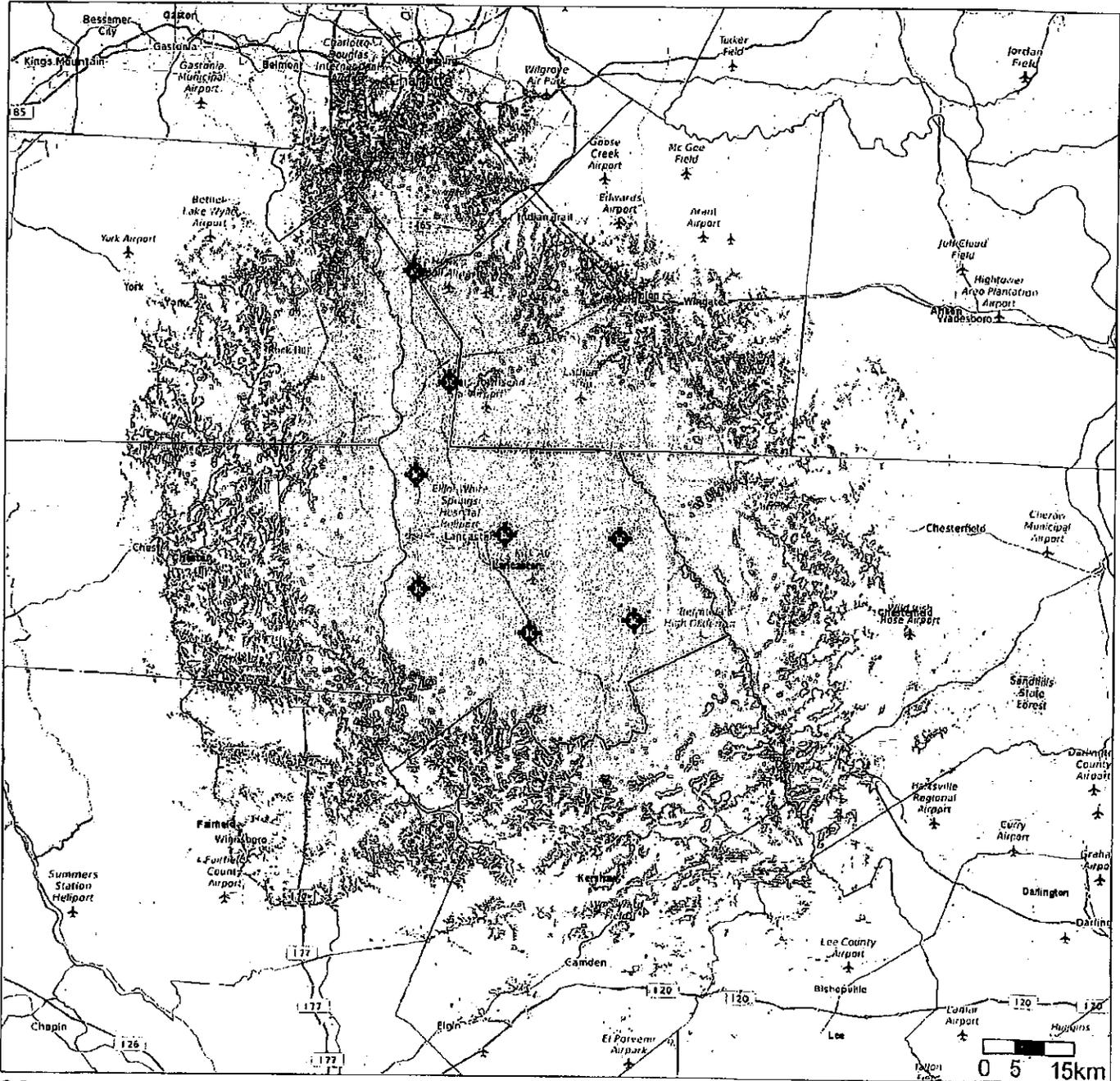
Some of these are grant radios and are still under grant and others have been acquired as gifts from other agencies.

G. User Agreement Coordination

1. All Radio User agreements will be handled by LCPSC and coordinated with the Palmetto System for access of responders.



XTL5000 mobile coverage



© OpenStreetMap contributors.

Scale 1 : 854234

Legend

95% Area round_trip BER 402m
Subscriber

Solution: Lancaster P25 Simulcast

Workspace: Lancaster P25

Design: Design 8 updated line

Job ID: 5264216458.1.Design 8 updated line

System version: 20160831, N/A, 1.97.4

Printed: 9/22/2016



Lancaster County Public Safety Communications

Appendix # A	Related Policies/Information:
800 MHz Talk Group Guide	600
<p><i>The language used in this document does not create a contract between the employee and Lancaster County Public Safety Communications. This document does not create any contractual rights or entitlements. No promises or assurances, whether written or oral, which are contrary to or inconsistent with the terms of the following paragraphs create any contractual rights.</i></p>	
Applicable State Statutes:	
CALEA Standard:	
Date Implemented: 00/00/2016	Review Date: 00/00/2018

Purpose: The purpose of this guide is to provide necessary information about the Lancaster County 800 MHz Trunked Radio System, and clear standards of use to guide users in the routine operation of the radio system.

I. Definitions

- a. **Trunked Radio System**- a complex type of computer-controlled two-way radio system that allows sharing of radio frequency channels among a large group of users. Instead of assigning a radio channel to one particular organization at a time, users are instead assigned to a logical grouping, a "talk group". The primary purpose of this type of system is efficiency.
- b. **Talk Group**- Users often refer to this as the 'channel' meaning the frequency but that is not technically correct for 800 MHz. A talk group is really a series of radio users joined by the potential to operate as a group of listeners and speakers within a traditional 'broadcast' mode. Those on the same Talk Group can hear what is being said between the specific Users and also respond to the various messages.
- c. **Encryption**- the conversion of data into a code for the purposes of preventing unauthorized monitoring or access.
- d. **Radio Profile**- predesigned series of talk groups and systems established for the specific user's radio showing what groups are available on what system, defining what the user can access to communicate with other users.
- e. **Site**- location of a radio tower
- f. **Subscription Only**- indicates that only those users who have met a specific requirement will have access to certain talk groups.

II. Local Fleet Map

<u>Chan</u>	<u>Common</u>	<u>City Fire</u>	<u>TAC</u>	<u>County Fire</u>	<u>EMS</u>	<u>Sheriff's 1</u>	<u>Sheriff's 2</u>	<u>City PD</u>	<u>EOC</u>	<u>CORONER</u>
1	**LAN EVENT 1	*LAN CITY DISPATCH	*LAN DISPATCH	*LAN DISPATCH	*LAN DISPATCH	*LAN SO DISP	*LAN SO DISP	*LAN LPD DISP	**LAN EOC	**LAN CORONER
2	**LAN EVENT 2	*LAN OPS 10	**LAN TAC 2	*LAN OPS 2	*LAN OPS 2	**LAN DISTRICT 1	*LAN SO COURT	**LAN LPD OPS	*LAN DISPATCH	*LAN DISPATCH
3	**LAN EVENT 3	*LAN OPS 2	**LAN TAC 3	*LAN OPS 3	*LAN OPS 3	**LAN DISTRICT 2	LAN SO INVEST	LAN LPD Admin	*LAN CITY DISPATCH	
4	LAN COM ADMIN	*LAN OPS 3	**LAN TAC 4	*LAN OPS 4	*LAN OPS 4	**LAN DISTRICT 3	LAN SO NARC	LAN LAW TAC 2		
5	**LAN CORONER	*LAN OPS 4	**LAN TAC 5	*LAN OPS 5	*LAN OPS 5	**LAN DISTRICT 4	LAN SO ADMIN	*LAN SO DISP		
6	**LAN EOC	*LAN OPS 5	**LAN TAC 6	*LAN OPS 6	*LAN OPS 6	LAN LAW TAC 1		**LAN DISTRICT 1		
7	LAN PSC ADMIN	*LAN OPS 6	**LAN TAC 7	*LAN OPS 7	*LAN OPS 7			**LAN DISTRICT 2		
8		*LAN OPS 7	**LAN TAC 8	*LAN OPS 8	*LAN OPS 8			**LAN DISTRICT 3		
9		*LAN OPS 8	**LAN TAC 9	*LAN OPS 9	*LAN OPS 9					
10		*LAN OPS 9		*LAN OPS 10	*LAN OPS 10	*LAN DISPATCH	*LAN DISPATCH		**LAN EVENT 1	**LAN EVENT 1
11		LAN LFD ADMIN		LAN CFIRE ADMIN	LAN EMS ADMIN	*LAN LPD DISP	*LAN LPD DISP		**LAN EVENT 2	**LAN EVENT 2
12	**LAN ROAM				LAN HOSPITAL	LAN LAW Mutual	LAN LAW Mutual	LAN LAW Mutual	**LAN EVENT 3	**LAN EVENT 3
13	LAN GROUND 1	LAN GROUND 1	LAN GROUND 1	LAN GROUND 1	LAN GROUND 1	LAN GROUND 1	LAN GROUND 1	LAN GROUND 1	LAN GROUND 1	LAN GROUND 1
14	**LAN COMMAND	**LAN COMMAND	**LAN COMMAND	**LAN COMMAND	**LAN COMMAND	**LAN COMMAND	**LAN COMMAND	**LAN COMMAND	**LAN COMMAND	**LAN COMMAND
15	**LAN AIR OPS	**LAN AIR OPS	**LAN AIR OPS	**LAN AIR OPS	**LAN AIR OPS	**LAN AIR OPS	**LAN AIR OPS	**LAN AIR OPS	**LAN AIR OPS	**LAN AIR OPS
16	DYN REGROUP	CITY Emergency	*LAN Emergency	*LAN Emergency	*LAN Emergency	*LAN Emergency	*LAN Emergency	CITY Emergency	*LAN Emergency	*LAN Emergency

*Recorded at County Dispatch(locked)
 **Selectable Recording at County Dispatch
 ADP Strapped Encryption
 SIMPLEX Radio to Radio

III. Table of Intended Use by Radio Talk Group

Talk Group	Intended Use	L A C S O	F I R E	E M S	L F D	L P D	C O R O N E R
CITY EMERGENCY	Designated talk group for emergency button activations for LFD and LPD.				x	x	
DYN REGROUP		x	x	x	x	x	x
LAN AIR OPS	All flight operations will be assigned to this unencrypted operational talk group. Monitored by dispatch.	x	x	x	x	x	x
LAN C FIRE ADMIN	Subscription only, encrypted, operational talk group designated for those assigned supervisory duties. This talk group will not be monitored by dispatch.				X		
LAN CITY DISPATCH	Primary dispatching talk group for use by Lancaster City Fire dispatch.	x	x	x	X	x	x
LAN COM ADMIN	Encrypted talk group for the highest administration of each agency (NAC members and above). This talk group will not be monitored by dispatch.	x	x	x	x	x	?
LAN COMMAND	This encrypted talk group should be used by supervisors of different agencies to communicate with one another. This talk group will not be routinely monitored by dispatch.	x	x	x	x	x	x
LAN CORONER	This encrypted operational channel may be used for both dispatch and responders to communicate with the Coroner. This talk group will not be routinely monitored by dispatch.	x	x	x	x	x	x
LAN DISPATCH	Primary dispatching talk group for County Fire and EMS agencies. Responders will receive initial dispatch and operational channel assignments. Monitored by dispatch.	x	x	x	x	x	x
LAN DISTRICT 1-4	Encrypted operational talk groups may be utilized for assignment of incidents occurring in specific districts in order to minimize radio traffic on LAN SO DISP. Only LACSO units will have access to LAN DISTRICT 4.	X					
LAN EMERGENCY	Designated talk group for emergency button activations for Lancaster County employees, County Fire, EMS, and LACSO. Monitored by dispatch.	x	x	x			x

Talk Group	Intended Use	L A C S O	F I R E	E M S	L F D	L P D	C O R O
LAN EOC	This encrypted operational channel may be used for both dispatch and responders to communicate with Emergency Operations staff. This talk group will not be routinely monitored by dispatch.		X				
LAN EVENT 1 & 2	Unencrypted special operations talk groups assigned by Telecommunicators for scheduled events, events requiring mutual aid responses, and large scale calls for service that may require combined response efforts for an extended period of time. These talk groups will be monitored by dispatch when assigned.	X	X	X	X	X	X
LAN EVENT 3	Encrypted special operations talk group assigned by Telecommunicators for scheduled events, events requiring mutual aid responses, and large scale calls for service that may require combined response efforts for an extended period of time. This talk group will be monitored by dispatch when assigned.	X	X	X	X	X	X
LAN GROUND 1	Simplex- radio to radio communications	X	X	X	X	X	X
LAN HOSPITAL	Talk group for responder communications with Springs Memorial Hospital. This talk group will not be monitored by dispatch.			X			
LAN LAW MUTUAL	Unencrypted TAC talk group should be used by officers to communicate with mutual aid agencies. This TAC talk group will not be routinely monitored by dispatch.	X				X	
LAN LAW TAC 1	TAC talk group for use by Lancaster Sheriff's Office units for talk around. This talk group will not be monitored by dispatch.	X					
LAN LAW TAC 2	TAC talk group predominantly used by Lancaster Police Department.		X				
LAN LPD ADMIN	Subscription only, encrypted, operational talk group designated for those assigned supervisory duties. This talk group will not be monitored by dispatch.					X	
LAN LPD DISPATCH	Primary dispatch talk group for use by LPD.	X				X	
LAN OPS 2-5	These unencrypted operational talk groups should be assigned primarily to fire calls where critical secured information will not be disseminated. Responders should use this talk group to acknowledge initial dispatch, provide unit status updates (enroute, onscene, code 5, etc.), and receive additional call data, request additional units and to close the call.	X	X	X	X	X	X

Talk Group	Intended Use	L A C S O	F I R E	E M S	L F D	L P D	C O R O
LAN OPS 6-9	These encrypted operational talk groups should be assigned primarily to EMS calls where critical secured information may be disseminated. Responders should use these talk groups to acknowledge initial dispatch, provide unit status updates (enroute, onscene, code 5, etc.), receive additional call data, request additional units and to close the call.	x	x	x	x	x	x
LAN PSC ADMIN	Encrypted talk group for PSC administration to contact Lancaster Public Safety Communications directly.						
LAN ROAM	Unencrypted talk group for use by responders to communicate statewide when they are outside of their coverage area. This talk group will not be routinely monitored by dispatch.	x	x	x	x	x	x
LAN SO ADMIN	Subscription only, encrypted, operational talk group designated for those assigned supervisory duties. This talk group will not be monitored by dispatch.	X					
LAN SO COURT	Subscription only, encrypted, operational talk group should be used for communication by responders who are assigned courthouse duties. This talk group will not be routinely monitored by dispatch.	X					
LAN SO DISPATCH	Primary dispatch talk group for Lancaster Sheriff's Office. Monitored by dispatch.	X			x		
LAN SO INVEST	This subscription only, encrypted, operational talk group should be used for communication by responders who are assigned investigations duties. This talk group will not be routinely monitored by dispatch.	X					
LAN SO NARC	This subscription only, encrypted, operational talk group should be used for communication by responders who are assigned narcotics duties. This talk group will not be monitored by dispatch.	X					
LAN TAC 2-9	These unencrypted TAC talk groups are for use by responding units for talk around purposes. Users should use the TAC talk group number that is associated with the Operations talk group they are assigned to (if applicable). These TAC talk groups will not be monitored by dispatch.	x	x	x	x	x	x

IV. Transmission Requirements

- a. The radio is to be used for official Department business only. Unnecessary communications will not be allowed.
- b. Military time shall be used in all applicable transmissions.
- c. Messages are to be accurate, brief, and clear, to ensure transmission time is kept to a minimum.
- d. Courtesy is most essential for the efficient and effective operation of the radio system. Discourtesy, sarcasm, or arguments will not be tolerated.
- e. Personal names will not be used during transmissions. Telecommunicators and responders will use and identify each other and other stations by assigned call signs.
- f. Profane and obscene language is a violation of FCC rules and regulations. Employees must not use loud, uncivil, indecent, or profane language even under the greatest provocation.
- g. Telecommunicators and responders will be responsible for proper radio communications.
- h. The names of patients and persons who request anonymity shall not be broadcast over the air unless it is necessary as a part of the call or assignment. Telecommunicators and responders shall use discretion in the use of using these names, keeping in mind that in order to prevent retaliation in some cases, we should maintain the confidentiality of these persons.

Chan	Common	City Fire	IAC	County Fire	EMS	Sheriff's 1	Sheriff's 2	City PD	EOC	CORONER
1						*LAN SO DISP	*LAN SO DISP	*LAN LPD DISP		**LAN CORONER
2						**LAN DISTRICT 1	**LAN SO COURT	**LAN LPD DISP		**LAN CORONER
3						**LAN DISTRICT 2	LAN SO INVEST	**LAN LPD DISP		**LAN DISPATCH
4						**LAN DISTRICT 3	LAN SO NARC	LAN LPD ADM 16		
5	**LAN CORONER					**LAN DISTRICT 4	LAN SO ADMIN	LAN LAW TAC 2		
6	LAN PSC					LAN LAW TAC 1	LAN SO ADMIN	LAN SO DISP		
7								**LAN DISTRICT 1		
8								**LAN DISTRICT 2		
9								**LAN DISTRICT 3		
10										
11						*LAN DISPATCH	*LAN DISPATCH			
12						*LAN LPD DISP	*LAN LPD DISP			
13						**LAN-LAW Mutual	**LAN-LAW Mutual	**LAN-LAW Mutual		
14										
15										
16										

Separate Agencies	2 Talkgroups	4%
Palmetto does not Count 2	50 Talkgroups	
1 talkgroup for every 25 license, 1200 license	48 total Talkgroups	

Sheriff's Office	\$1,167,433.17	29%
City Police	\$432,054.15	10%
County Fire	\$1,465,465.41	35%
City Fire	\$207,923.00	5%
Erns	\$549,237.70	13%
Communications	\$366,714.62	8%
State Contract Price	\$4,188,838.05	
Discounted total	\$3,423,860.28	
Savings Above State Contract	\$764,967.78	

Draft Copy 10-4-16



**Lancaster
County
Fire Rescue**

PO Box 1809
Lancaster, SC
29721

Business Phone
803-283-8888

Fax
803-283-6333

E-mail
LCFR@comporium.net



Proud and Progressive

September 15, 2016

Chiefs and Training Officers:

Your station is receiving one of the new custom cab engines coming into the fleet within a few months. Training is being provided to familiarize your qualified membership with driving and pump operations on the new apparatus.

The following dates and times will be available:

Buford HS	Monday, 17 October 2016	6pm to 10pm
	Saturday, 22 October 2016	8am to 12pm
A.R. Rucker MS	Monday, 24 October 2016	6pm to 10pm
	Saturday, 29 October 2016	8am to 12pm
Andrew Jackson HS	Tuesday, 1 November 2016	6pm to 10pm
	Saturday, 5 November 2016	8am to 12pm

Please have any qualified drivers for these new apparatus to attend one of the training sessions listed above. Each member needs to fill out a Lancaster County Fire Rescue Course Registration Form and forward it to the EOC.

Members will start out in the parking lot with apparatus familiarization, basic driving maneuvers and apparatus backing drills. Once the member is comfortable with this they will move to the over the road phase. Basic pump operations and CAFS walk through will also be needed for the departments receiving new engines. A full formal CAFS training session will also be conducted by Pierce at a time to be determined once all apparatus have been delivered.

As a reminder SOG 403.01 states..."members shall be at least 21 years of age, must have all required Structural Firefighter Training (see SOG 402.07), as well as requirements set forth in section D below. Members must also have the appropriate driver's license with SC DOT physical card (See II. General A.#5), along with clearance from the department Fire Chief in order to drive any first out or custom cab Engine."

If I can be of further assistance to you or if you have any questions I can be reached via email at dspinks@lancastercountysc.net or by phone at (803) 313-8050. You may also contact Britt Blackmon by phone at (803) 313-8057 or via email at bblackmon@lancastercountysc.net.

Yours in service,

Doug Spinks, Training Officer
Lancaster County Fire Rescue



Lancaster County Fire Rescue

PO Box 1809
Lancaster, SC
29721

Business Phone
803-283-8888

Fax
803-283-6333

E-mail
LCFR@comporium.net



Proud and Progressive

September 14, 2016

Chiefs and Training Officers;

The new apparatus will be coming into the fleet within the next few months. Driver orientation and pump/CAFS training for the custom cab engines needs to be conducted for stations that are receiving these vehicles.

The Training Division is asking the assistance of your station in providing this training to your neighboring departments. Please reference the information attached. If your station is unable to assist with this request please let Staff know so we can make alternate arrangements with the stations needing the training.

Three central locations will be utilized (Buford High School, Andrew Jackson High School and AR Rucker Middle School) to conduct this training. Staff, along with the qualified drivers from stations providing apparatus, will be conducting this training for the departments receiving apparatus.

Members will start out in the parking lot with apparatus familiarization, basic driving maneuvers and apparatus backing drills. Once the member is comfortable with this, they will move to the over the road phase. Basic pump operations will also be needed for the departments receiving new engines. Formal CAFS training will also be conducted by Pierce at a time to be determined once all apparatus have been delivered.

The Training Division will be documenting all driver/CAFS training on the Lancaster County Fire Rescue In-Service Training Program roster and a copy forwarded to the EOC and with the original forwarded to the station.

If I can be of further assistance to you or if you have any questions I can be reached via email at dspinks@lancastercountysc.net or by phone at (803) 313-8050. You may also contact Britt Blackmon by phone at (803) 313-8057 or via email at bblackmon@lancastercountysc.net.

Yours in service,

Doug Spinks, Training Officer
Lancaster County Fire Rescue

