

101 N. Main Street



Tel. 803-285-6964

Lancaster County Assessor's Office  
P.O. Box 1809  
Lancaster, South Carolina 29721

FROM: Tax Assessor

DATE: August 1, 2016

REF: Legal Residence

Parcel ID #

Property Location:

Our office is responsible for accepting applications for legal residence. If it is your intention to use the above mentioned property as your legal residence, (which means this is the primary residence of the listed property owner and no other property is being claimed as your legal residence), you must submit an application in our office or by mail to receive the legal residence ratio. Your prompt attention to this matter will be greatly appreciated.

**Please note that incomplete applications will not be accepted and will be returned.** Legal Residence applications are available online at [mylancastersc.org/Assessor](http://mylancastersc.org/Assessor)

\*\*\* Please provide the following items as proof of residence \*\*\*

1. South Carolina Driver's License or South Carolina photo ID with same address as property location
2. South Carolina Vehicle Registrations with the same address as property location. Please do not send paid tax receipts.
3. If married, South Carolina Driver's License or South Carolina photo ID & vehicle registration of spouse is also required
4. If property is in a Trust, we will need a copy of the Trust to determine the beneficiary of the Trust
5. If you are divorced or separated, we will need a copy of the orders signed by a Judge

If you have any further questions, please feel free to call our office.

APPLICATION FOR SPECIAL ASSESSMENT AS LEGAL RESIDENCE (4%)  
LANCASTER COUNTY TAX ASSESSOR'S OFFICE  
POST OFFICE BOX 1809  
LANCASTER, SC 29720  
TELEPHONE: 803-285-6964/6965

Property Owner \_\_\_\_\_ Married( ) Widowed( ) Single( )

Spouse or Co-Owner \_\_\_\_\_ Divorce( ) Year Granted \_\_\_\_\_

Property Address \_\_\_\_\_ Separated( )  
\_\_\_\_\_

Tax Map# \_\_\_\_\_ Tax Year \_\_\_\_\_ Date of application \_\_\_\_\_

1. Mailing address if different from above \_\_\_\_\_
2. Type of residence \_\_\_ Single Family \_\_\_ Duplex \_\_\_ Townhouse \_\_\_ Condo \_\_\_ Mobile Home \_\_\_  
Do you own the land the mobile home is on? \_\_\_ Yes \_\_\_ No
3. Is any part of this property (commercial, apartment, lot, mobile home etc) rented or used by someone other than owner? \_\_\_ Yes \_\_\_ No If yes, explain \_\_\_\_\_
4. Is property held in trust? \_\_\_ Yes \_\_\_ No If yes, is the property occupied as a residence by the income beneficiary of the trust? \_\_\_ Yes \_\_\_ No If yes, We request copies of applicable trust.
5. Is this property heir's property? \_\_\_ Yes \_\_\_ No State relationship to owner \_\_\_\_\_
6. Do you or your spouse own or maintain another residence in this or any other County or State? \_\_\_ Yes \_\_\_ No If yes, list address, state & county \_\_\_\_\_
7. Address of owner's previous residence? address, state & county \_\_\_\_\_
8. Did you own your previous residence? \_\_\_ Yes \_\_\_ No If yes, was this property qualified for any type of residential exemption? \_\_\_ Yes \_\_\_ No Has it been sold? \_\_\_ Yes \_\_\_ No

REQUIRED: Provide copies of Lancaster County Vehicle Registration(s) and SC Driver's License or SC ID for each owner/occupant. If Military, provide copy of Orders. Applications without proof of residency may not qualify.

Under penalty of perjury I certify that: (A) the residence which is the subject of this application is my legal residence and where I am domiciled at the time of this application and that neither I, nor any members of my household, claim to be legal resident of a jurisdiction other than South Carolina for any purpose; and (B) that neither I, nor a member of my household, claim the special assessment ratio allowed by this section on another residence. (iii) For purpose of subitem (ii)(B) of this item, "a member of my household" means: (A) the owner-occupant's spouse, except when that spouse is legally separated from the owner-occupant; and (B) any child under the age of eighteen years of the owner-occupant claimed or eligible to be claimed as dependent on the owner-occupant's federal income tax return. IF PERSON SIGNS THE CERTIFICATION, OBTAINS THE 4% ASSESSMENT RATIO AND IS THEREAFTER FOUND NOT ELIGIBLE OR THEREAFTER LOSES ELIGIBILITY AND FAILS TO NOTIFY ASSESSOR WITHIN 6 MONTHS, A PENALTY MAY BE IMPOSED.

OWNER'S SIGNATURE \_\_\_\_\_  
SPOUSE/CO-OWNER SIGNATURE \_\_\_\_\_  
(spouse's signature, if legally married or co-owner's signature if occupant)  
PHONE# \_\_\_\_\_ ALT# \_\_\_\_\_