



**ACTION PLAN FOR
LANCASTER COUNTY GOVERNMENT RETURN TO NORMAL OPERATIONS**

GOAL:

- Resume normal Lancaster County Government operations as safely and smoothly as possible, while continuing to provide a high level of service to county residents and businesses.

DISCUSSION:

- As federal and state governments determine how and when to reopen the public sectors, Lancaster County must determine a safe plan for returning to normal County operations. With support from County Council, County leaders quickly took preemptive actions to change operations and will maintain a prudent and deliberate approach to reopening operations.
- First and foremost, the County will continue to comply with the Governor's Executive Orders related to the COVID-19 Pandemic. The County's plan does not apply to state agencies housed in county-owned facilities.
- Reopening of County operations will occur in three distinct stages. Whenever possible, the County will coordinate with neighboring jurisdictions regarding similar services. The determination of entering a Stage will be made by the County Administrator, in consultation with the Emergency Management Director, Deputy County Administrator, and Division Directors.
- County Government functions that follow State operational guidelines (Judicial Services for example) will establish procedures as directed and inform the public as required.



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OPERATIONAL CHANGE STAGES:

- Stages will follow, to the maximum extent practicable, [White House Guidelines for Opening Up America Again](#) and the [Governor's Executive Orders](#) as we work to resume normal county government operations.
- Stage Trigger Defined: A sustained downward trend in the number of COVID-19 cases in Lancaster County as reported by SCDHEC.
- Stage 1 will not commence until, at a minimum, the Home or Work Order portion of the [Governor's Executive Order 2020-21](#) is rescinded.
- County operations will move to the next stage when stage trigger criteria is met. Operational changes begin the Monday following a determination that the next stage trigger is met.
- If there is a sustained increase in the number of COVID-19 cases in Lancaster County or neighboring jurisdictions, the County may move some or all operations to an earlier stage, including the current closures and reduced public contact.
- County departments and facilities may develop more detailed procedures for employees, visitors, and the general public to comply with this plan.
- Additionally, we will follow the CDC's guidance contained in [Reopening Guidance for Cleaning and Disinfecting Public Spaces, Work Places, Businesses, Schools and Homes](#).

ACTION	STAGE ONE A 14-day sustained downward trend in the number of C-19 cases.	STAGE TWO A 28-day sustained downward trend in the number of C-19 cases.	STAGE THREE A 42-day sustained downward trend in the number of C-19 cases. Assumes all state orders regarding maximum occupancy are lifted.
Libraries - Kershaw and Main temporary locations reopen, with social distancing restrictions, temperature checks for entry, and enhanced cleaning. Del Webb Library remains closed for construction.	✓		
Animal Shelter reopens for adoptions. Reopening for owner surrenders is dependent on rescue organizations resuming operations.	✓		
County offices open to walk-in traffic, with social distancing restrictions. If deemed necessary by a department head, an appointment system may be used to enforce social distancing.		✓	
Field staff may now report to work at their office locations as determined by department head.		✓	
Advisory Boards and commissions resume normal meeting schedules with appropriate social distancing.		✓	
The use of Administrative Leave and Work From Home to maintain split shifts ends.		✓	
Public playgrounds and park restrooms reopen consistent with SCRPA guidance.		✓	
Pool opens consistent with published SCDHEC and SCRPA guidelines. Capacity limits may be imposed.		✓	
Local athletic fields open based on ability for social/physical distancing.		✓	
Summer Day Camp programs resume with appropriate safety and capacity measures in place.			✓
Rentals resume – Historic courthouse and recreation facilities. Social distancing encouraged.			✓

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Fall sports registration is allowed. There may be restrictions on the number of participants.			✓
Sports tournament play (with spectators) resumes. Social distancing encouraged.			✓
Convenience Sites (Recycling Centers) may add or alter operating hours if deemed necessary and will use social distancing. (Pending Lee County landfill reopening)			✓
Social distancing encouraged, but not required in County offices and at County meetings.			✓